

BOARD MEETING MINUTES

PRESENT: Board Chair Kim Shillieto; Board Members Christine Ash, April Hibberd, Alice Rocke; Superintendent Pierre Couture; Business Manager Tina Peabody; Principal Ben Jellison; Community Members Julie Seely, Mandy Young; Student Carter Merrill.

The meeting was called to order at 5:30PM by Board Chair Kim Shillieto.

PUBLIC INPUT

Community member Julie Seely addressed the Board pertaining to what she perceives as a change in the climate and culture at Profile School this year. Ms. Seely is a former school board member and Profile parent. Many people in the community think she is still a Board member and approach her with concerns and/or comments about the state of Profile's culture. She hears these concerns from many parents and felt that the Board should be aware of this. Many of these concerns center on the chain of command and the perception that parents can no longer come to the Board with issues and/or concerns. Chairman Shillieto reiterated that the appropriate chain of command has always been to address the principal and if not satisfied, the next step is the superintendent and if still not satisfied, the final step is to come to the Board. Ms. Seely further commented that when her children attended Profile, it was a warm, welcoming environment and she is concerned that the school is losing what made it special. A brief discussion ensued.

The issue of a recent supposed threat was also raised with concerns expressed by Ms. Young as to the method and time frame used in notifying the parents that this was unfounded. Another concern raised was the recent visit by the State Police Drug Dogs which was a planned drill. Ms. Young felt that although parents knew that this was to occur at some point, it would have been beneficial for the school to alert them to the fact that this had occurred and all was well.

Another concern raised was the locating of a swastika drawn on a sign near the locker rooms. It was very minute in size, 1/2" x 1/2", Principal Jellison advised that this was removed as soon as it was seen but unfortunately he has no way of knowing how long it was there.

It was pointed out that many of the communications among parents occur on social media which the school has no control over. Principal Jellison advised that the creation of a Profile School Facebook Page is in development which will not be connected to the parent page.

Lastly it was requested that the Principal's Report be attached to the Board meeting minutes in the future. It was the consensus of the Board and Administration to grant this request.

MOTION BY CHRISTINE ASH, SECONDED BY ALICE ROCKE TO APPROVE THE MINUTES OF THE OCTOBER 1 20, 2016 MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

SUPERINTENDENT'S REPORT

Superintendent Couture presented a request from Tine Brown, Paraprofessional, for a child bearing leave from March 6, 2017 through the end of the 2016-2017 school year noting that she will be utilizing her available sick time for this purpose. MOTION BY APRIL HIBBERD, SECONDED BY ALICE ROCKE TO APPROVE THE REQUEST OF TINE BROWN, PARAPROFESSIONAL, FOR A CHILD BEARING LEAVE COMMENCING ON MARCH 6, 2017 AND CONTINUING TO THE END OF THE CURRENT SCHOOL YEAR. ALL IN FAVOR, MOTION CARRIED. It is Ms. Brown's intention to return to her position in August of 2017.

Superintendent Couture advised the Board that he had presented an offer to Michelle McCord of NEA-NH initiate a conditional health insurance buy out/opt out for employees' of Profile School Ms. McCord has advised that she will be meeting with the teachers and staff and will have an answer to the Board for their December meeting.

Superintendent Couture advised the Board that the Administrative Team continues to focus on the PACE Initiative. Workshops are being held for all teachers on December 7, 8, and 9 to continue to work on the competency assessments for next year. SAU 35 is one of 9 SAU's participating in this venture. The teachers are fully engaged and eager to continue the process. A brief discussion ensued.

Superintendent Couture advised the Board that the SAU Full Board Meeting will be held on Wednesday, December 7, 2016 at 6:00 PM at the AHEAD Conference Room upstairs from the SAU office. The SAU budget for the 2017-2018 school year will be approved as will the school calendar for the upcoming year.

Superintendent Couture distributed two handouts to the Board pertaining to the proposed cuts in adequacy aid. The first is a summary of Adequacy Aid by town. Superintendent Couture called the Board's attention to column 5 – FY 2017 Stabilization Grant which is what the legislature is proposing to eliminate at a rate of 4% per year for twenty years. This will cause substantial hardship in many North Country Districts who stand to lose significant amounts overall. The second handout is an article from the Concord Monitor entitled Franklin, Northfield ask towns to rally for a new education funding formula. Superintendent Couture attended a meeting in Franklin on November 14th to begin to address this issue. As a result of this meeting a bill will be introduced seeking to freeze the stabilization grant funds to prevent elimination. The NCSAA (North Country School Administrators Association) will be inviting legislatures to their January meeting to seek support for this. It appears that many of our elected officials are not aware of this cut or of the significance of adequacy aid to our towns.

Superintendent Couture reiterated to the Board that Legal Counsel Jay Boynton has advised that the Board not sanction trips such as the trip to Greece this past year. In view of this, the Board needs to be aware of trips but does not need to approve them. Currently trips are planned for the Spanish Classes to Puerto Rico in April and the annual Dominican Republic trip in late February.

Superintendent Couture requested Board approval to contract with SAU 36 Special Education Resource Consultant Patricia Eddy for two additional days monthly for the 2016-2017 school year to provide Principal Jellison with a file review funded through the IDEA Grant. Following a brief discussion, MOTION BY CHRISTINE ASH, SECONDED BY ALICE ROCKE TO APPROVE THE CONTRACT WITH SPECIAL EDUCATION RESOURCE CONSULTANT AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture presented the following winter coaching appointments for Board approval:

Unified Basketball	Head Coach Jack Bartlett Assistant Coach Tara Talamini
Middle School Girls' Basketball	Head Coach Bob Burrill Assistant Coach Emily Morgan
Middle School Boys' Basketball	Head Coach Zach Bushway Assistant Coach Nick Emmons
Nordic Skiing	Head Coach Kevin McShane
Girls' Varsity Basketball	Head Coach Paul Savard Assistant Coach Bob Burrill
Boys' Varsity Basketball	Head Coach Paul Greenlaw Assistant Coach Justin Stroup

Following a brief discussion the decision was tabled until later in the evening.

OLD BUSINESS – No Report

PRINCIPAL'S REPORT

Principal Jellison called the Board's attention to his written report forwarded to them in their agenda packets briefing the Board on the contents and fielding questions as necessary. A copy of the report is attached to the minutes.

Principal Jellison advised the Board that the student Council Representative to the Board has been selected and will be on hand for the December meeting. Principal Jellison requested that the student's report be placed at the beginning of the agenda. A brief discussion ensued.

Principal Jellison advised the Board that the new walkway for evacuation purposes has been completed. If the weather is good tomorrow, it is his intent to conduct a fire drill to utilizing the appropriate exits and the new walkway.

Principal Jellison advised the Board that Facilities Director Paul Lehmann received one bid from Presby Construction for winter maintenance services (plowing, sanding, snow removal). Rates are \$165.00 per plow; \$10900 per sanding; \$215.00 per salting; \$100.00 per hour bucket loader; \$100.900 per hour tri-axle dump trucks; \$95.00 per hour tracked skid steer or 6 way grade bulldozer. Following a brief discussion, MOTION BY APRIL HIBBERD, SECONDED BY ALICE ROCKE TO AWARD THE WINTER MAINTENANCE BID TO PRESBY CONSTRUCTION AS PRESENTED AND TO AUTHORIZE BUSINESS MANAGER TINA PEABODY TO SIGN THE CONTRACT. ALL IN FAVOR, MOTION CARRIED.

POLICY COMMITTEE

It was noted that Policies IKC-Academic Honors, Class Ranking, Valedictorian and Salutatorian and IKF-High School Graduation are being tabled until the December meeting.

Policy presented for first reading is:

BDD-R Board-Superintendent Relations

MOTION BY CHRISTINE ASH, SECONDED BY APRIL HIBBERD TO TO APPROVE THE AFOREMENTIONED POLICY FOR FIRST READING AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

Policies presented for second reading are:

BDD Board – Superintendent Relationship
GBEBE Employment of Relatives or Persons with romantic Personal Relationships
IKA Grading System

MOTION BY CHRISTINE ASH, SECONDED BY APRIL HIBBERD TO ACCEPT THE AFOREMENTIONED POLICIES FOR SECOND READING AND APPROVAL AS PRESENTED. ALL IN FAVOR, MOTON CARRIED.

FINANCIAL

Manifests were circulated for Board review and approval.

Business Manager Tina Peabody advised the Board that their Audit for the 2015-2016 school year has been completed and the reports were received today. She has copies for the Board Chairman and the Principal. If any Board members would also like a copy, she has an electronic copy she can forward to them. April Hibberd and Alice Rocke requested electronic copies.

Business Manager Tina Peabody distributed copies of the School Lunch Report for Board information and review noting that the number of days meals are served per month has been added to the report. The meal count is down significantly, in part due to the elimination of the second breakfast which is now being

reintroduced. Ms. Peabody would like to present this report on a quarterly basis in the future which she feels would be more advantageous and provide a clearer picture of how the program is going. The Board was in agreement with changing this to a quarterly presentation. Principal Jellison advised the Board that there had been some problems with the second high school lunch and there not being enough selections available to the students. This has been taken care of. Principal Jellison will speak with Phyllis Silva, regional manager for Café Services, to seek her input and also for ideas to boost sales.

Business Manager Peabody distributed copies of the Financial Reports for Board information and review noting that the current projected yearend balance is \$554,575.00.

Business Manger Peabody distributed copies of the SAU 35 Tuition Rate history along with Tuition Rates for 2016-2017 in other North Country schools. Superintendent Couture advised the Board that he would like to see the Profile tuition more aligned with that of Lisbon in order to possibly attract more students. Currently the Profile High School tuition is \$\$17,184.00 and Lisbon's is \$16,500.00 which is a difference of \$684.00. He is suggesting that Profile set their tuition for the 2017-2018 school year at the Lisbon rate of \$16,400.00.

Following a brief discussion, following a brief discussion, MOTION BY CHRISTINE ASH, SECONDED BY ALICE ROCKE TO SET THE HIGH SCHOOL TUITION RATE FOR THE 2017-2018 SCHOOL YEAR AT \$16,500.00. ALL IN FAVOR, MOTION CARRIED.

NEW BUSINESS

Principal Jellison was asked how Drivers Education would be handled following the retirement in December of the current drivers' education instructor. Principal Jellison advised that Dan Lavoie will be handling the classroom instruction for the third and fourth quarters and the former Lisbon driving instructor will be handling the driving portion.

Membership for the Budget Committee was discussed. This normally involves three to five meetings. April Hibberd volunteered to service in this capacity as she did last year. Kim Shillieto also is available. Following a brief discussion it was the consensus of those present to ask Rick Christoffersen if he would be available to serve. The SAU will contact him.

MOTION BY ALICE ROCKE, SECONDED BY APRIL HIBBERD TO ENTER INTO NON-PUBLIC SESSION AT 7:15 PM PER RSA 91A:3 I, II TO DISCUSSPERSONAL ISSUES TAKING SUPERINTENDNET COUTURE, BUSINESS MANAGER PEABODY, PRINCIPAL JELLISON. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY ALICE ROCKE, SECONDED BY CHRISTINE ASH TO RETUREN TO PUBLIC SESSION AT 7:29 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY ALICE ROCKE, SECONDED BY CHRISTINE ASH TO APPROVE THE WINTER COACHING APPOINGMENTS AS PRESENTED. ALL IN FAVOR, MTOTION CARRIED.

There being no additional business to come before the Board, MOTION BY ALICE ROCKE, SECONDED BY APRIL HIBBERD TO ADJOURN AT 7:30 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Marjorie Brown

Board Clerk