

PROFILE SCHOOL BOARD MINUTES
MAY 24, 2018

PRESENT: Board Chair – Kim Shillieto; Board members – Tim Wennrich, Rick Christoffersen, Mike Culver, Rich Larcom, April Hibberd, Dr. Alice Rocke; Superintendent Couture, Principal Ben Jellison, Asst. Principal Kyle Jacobs, Business Manager Kristin Franklin; NHSBA Executive Director Barrett Christina and NHSBA Staff Attorney William Phillips

Board Chair Kim Shillieto opened the meeting at 5:29 pm. Chairman Shillieto announced the board would immediately be going into non-public session to discuss a personnel issue. He estimated it would take some time to get back to public session. Several staff members and parents waited for the board to resume the public session.

MOTION BY TIM WENNRICH AND SECONDED BY RICK CHRISTOFFERSEN THE BOARD MOVED TO ENTER INTO NON-PUBLIC SESSION AT 5:38 PM PER RSA 91:3 I, II TO DISCUSS PERSONNEL ISSUES TAKING SUPERINTENDENT COUTURE, BUSINESS MANAGER FRANKLIN, PRINCIPAL JELLISON, ASST. PRINCIPAL JACOBS AND NHSBA PHILLIPS AND CHRISTINA.

Before motion was carried, parent Kim Koprowski said there are many people who have concerns and questions and they would like them addressed before the end of the school year – there have been a lot of staff changes. They would like to know how the board plans to address these concerns. Mr. Shillieto said a public forum would be set up so everyone gets an opportunity to speak. Tim Wennrich said to have a systematic way so that the process can be done before the next board meeting scheduled in June. Parent Cindy Burnell criticized the board for changing the agenda by having non-public session first. She thought it might have a negative effect; there will be a perception this is purely strategic. Board member Mike Culver explained that board members are not to discuss topics with each other until they get to a meeting. Tonight is the first time they have had the chance to discuss the issue as a board and that personnel matters are done in non-public first. Kim Koprowski said she understands the change in the agenda but it looks planned.

ALL IN FAVOR, MOTION CARRIED AFTER ROLL CALL VOTE TO ENTER INTO NONPUBLIC SESSION.

MOTION BY TIM WENNRICH AND SECONDED BY RICK CHRISTOFFERSEN, THE BOARD MOVED TO RETURN TO PUBLIC SESSION AT 8:59 AFTER ROLL CALL VOTE. ALL IN FAVOR, MOTION CARRIED.

To those parents and staff members who returned to the meeting after the non-public session, Board Chair Shillieto explained that there will be a public forum within two weeks prior to the next meeting – tentatively June 11, 2018. School board members April Hibberd and Rich Larcom have been appointed to work with members of the public to determine what their concerns are. The public forum will be structured with specific guidelines and rules.

APPROVAL OF MINUTES

MOTION BY RICK CHRISTOFFERSEN AND SECONDED BY DR. ROCKE THE BOARD MOVED TO APPROVE THE MINUTES OF APRIL 9, 2018.

Minutes were amended in the first paragraph to edit the spelling of Business Manager Kristen Franklin to Kristin.

ALL IN FAVOR, MOTION CARRIED AS AMENDED.

SUPERINTENDENT'S REPORT

Superintendent Couture presented the following special education nominations:

Racheal Becker for middle school special education teacher; Kim Bartoli for high school special education teacher.

MOTION BY RICH LARCOM AND SECONDED BY TIM WENNRICH THE BOARD MOVED TO APPROVE THE NOMINATIONS OF RACHEAL BECKER AND KIM BARTOLI AS SPECIAL EDUCATION TEACHERS. ALL IN FAVOR, MOTION CARRIED.

SUPERINTENDENT'S REPORT (CONT.)

Superintendent Couture presented the following paraprofessional nominations:

Nicolas Lima, Jacob Rivers and Lisa O'Keefe

MOTION BY TIM WENNRICH AND SECONDED BY RICH LARCOM THE BOARD MOVED TO APPROVE THE PARAPROFESSIONAL NOMINEES NICOLAS LIMA, JACOB RIVERS AND LISA O'KEEFE. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture announced the retirement of Dan Lavoie and Bob Gorgone.

MOTION BY DR. ROCKE AND SECONDED BY APRIL HIBBERD THE BOARD MOVED TO ACCEPT THE RETIREMENT OF DAN LAVOIE AND BOB GORGONE, WITH REGRET. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture announced the resignations of paraprofessionals Emily Brosseau, Regan Kulak and Kathy Starr.

MOTION BY RICK CHRISTOFFERSEN AND SECONDED BY RICH LARCOM THE BOARD MOVED TO ACCEPT THE RESIGNATIONS OF PARPROFESSIONALS EMILY BROSSEAU, REGAN KULAK AND KATHY STARR. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture announced the resignations of special education teachers Tara Talamini and Kate Evans.

MOTION BY RICH LARCOM AND SECONDED BY RICK CHRISTOFFERSEN THE BOARD MOVED TO ACCEPT THE RESIGNATIONS OF SPECIAL EDUCATION TEACHERS TARA TALAMINI AND KATE EVANS, WITH REGRET. ALL IN FAVOR, MOTION CARRIED.

The Board asked if there was an opportunity to do exit interviews. Principal Jellison said yes. He takes notes and places them in their files.

OLD BUSINESS

The Board continued discussion in regards to a climate survey for staff and students. The survey will help measure the climate at the school and get a baseline for strengths and weaknesses; it will also assist in long-range planning. Issues such as workplace environment, school safety and collaboration will be included in the survey. The Board hopes for 100% participation. The cost to do the survey is approximately \$7,000, which board members believe is money well spent.

Kim Koprowski asked to have staff members who recently resigned be allowed to participate in the survey.

MOTION BY APRIL HIBBERD AND SECONDED BY DR. ROCKE THE BOARD MOVED TO MOVE FORWARD WITH THE CLIMATE SURVEY. ALL IN FAVOR, MOTION CARRIED.

PRINCIPAL'S REPORT

Principal Jellison nominated Donald Heurter as middle school assistant baseball coach.

MOTION DULY MADE AND SECONDED THE BOARD MOVED TO APPROVE DONALD HEURTER AS MIDDLE SCHOOL ASSISTANT BASEBALL COACH. ALL IN FAVOR, MOTION CARRIED.

Principal Jellison recognized Angela McShane for her efforts in writing a grant. Profile School is the recipient of a Title IV - Part A - Student Support and Academic Enrichment (SSAE) Grant. The mission of the grant is to help communities provide all students with a well-rounded education, improve school conditions for student learning and improve the use of technology in order to improve academic achievement and digital literacy of all students. The money will be used to build a multi-use trail system linking Profile School to Franconia and Bethlehem. Students will have the freedom to ride their bikes to and from school; the trail can be used with after school programs.

Superintendent Couture complimented Angela McShane in instituting a physical fitness room. It has been well received by staff and students alike.

POLICY COMMITTEE

MOTION BY TIM WENNRICH AND SECONDED BY MIKE CULVER THE BOARD MOVED TO APPROVE POLICY IHBB GIFTED AND TALENTED PUPILS FOR SECOND READING. ALL IN FAVOR, MOTION CARRIED.

BUSINESS MANAGER'S REPORT & DISCUSSION

Manifests were circulated for the Board's review and approval.

Business Manager Kristin Franklin distributed Financial Reports for the Board's information and review. The current projected year-end balance is \$158,000. As there is no July board meeting, Ms. Franklin asked if the Board would want to come to the SAU to sign the manifest or permit the Superintendent or Ms. Franklin to approve the report.

Ms. Franklin reported that the transportation contract has a 2% increase which runs through 2023.

MOTION BY RICH LARCOM AND SECONDED BY DR. ROCKE THE BOARD MOVED TO APPROVE THE TRANSPORTATION CONTRACT FOR VOCATIONAL AND CO-CURRICULAR PROGRAMS AND APPROVAL FOR BOARD CHAIR TO SIGN THE JULY MANIFEST. ALL IN FAVOR, MOTION CARRIED.

Other items in the Business Manager's report were the tuition rates for 2018-2019 will be set at the June meeting and the review of Food Service bids will be tabled until next month's meeting.

There being no further business to come before the Board, **MOTION MADE BY RICH LARCOM AND SECONDED BY APRIL HIBBERD TO ADJOURN AT 9:41 PM. ALL IN FAVOR, MOTION CARRIED.**

Respectfully submitted,

Kim Antonucci
Board Clerk