PROFILE SCHOOL BOARD DATE: DECEMBER 21, 2017

PROFILE SCHOOL LIBRARY TIME: 5:30 PM

6191 PROFILE ROAD

BETHLEHEM, NH 0374

BOARD MEETING MINUTES

PRESENT: Board Chairman Kim Shillieto; Board Members Michael Culver, April Hibberd, Rick Christoffersen; Superintendent Pierre Couture; Principal Ben Jellison; Staff Member Angela Figallo-McShane; Students Tom Oliver, Iris Miller-White, Tom Koprowski; Community Member Kim Koprowski.

The meeting was called to order at 5:30 PM by Chairman Shillieto.

STUDENT REPRESENTATIVES

Tom Oliver, a member of the junior class and Student Council and Iris Miller-White, a member of the sophomore class and Student Council appeared before the Board to update them on student functions at Profile School.

Tom began the presentation by updating the Board on the first Winter Sports Pep Rally and Kick Off for the Season held on the Dow Strip recently. The event consisted of a bonfire, food booths including pizza and soft drinks and hats for sale. There were games for students to participate in along with music. The Student Council would like to see this become an annual event and are working towards making it bigger and better next year. It was noted that the junior class sold out of pizza.

Iris Miller White advised the Board that she is also a member of YLTA (Youth Leadership Through Adventure). YLTA recently participated in a multi-school event addressing school climate.

The Student Council is also working on creating mailboxes for student/teacher communications.

The Student Council also plans to distribute and display monthly flyers updating the student body on upcoming events.

On Friday, December 17th during the last hour of the day prior to the beginning of Holiday Break, the Student Council will be presenting a hypnotist in the hopes of drawing the student body together for a fun event.

Tom and Iris advised the Board that there is a core group of Student Council Representatives who meet every other week and the full Council meets monthly. The Student Council is completely run by the students with the assistance of their advisors.There are no officers.

The Board thanked them for their presentation.

PUBLIC INPUT

Community member and parent Kim Koprowski appeared before the Board to express concern over the condition of a Netbook provided to her son Tom Koprowski by Profile for his personal use. She stated that the Netbook was dirty and damaged when Tom received it. This is an older generation of Netbook no longer used by the students and Tom had requested it for use in the cartoon club. It was Ms. Koprowski’s understanding that this Netbook has been cleaned up and school data removed by a Profile employee. The Netbook is broken and she feels that it was broken when received by her son. Following a brief discussion, Chairmen Shillieto thanked Ms. Koprowski and Tom for their input.

MOTION BY MICHAEL CULVER, SECONDED BY APRIL HIBBERD TO APPROVE THE MINUTES OF THE NOVEMBER 18, 2017 MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

SUPERINTENDENT’S REPORT

Superintendent Couture presented two letters of Intent to Retire in June of 2019 from Jude Lepine Media Generalist and Patricia Baxter School Nurse. These letters are in compliance with the terms of the Profile Collective Bargaining Agreement.

Superintendent Couture advised the Board that he has received the appropriate notification from Montgomery Chandler that she will be moving laterally on the salary schedule for the 2018-2019 school year.

Superintendent Couture presented policy JICL – School District Internet Access for Students for review and update. This is required by our E-Rate provider to show that we have the appropriate systems in place for student protection. This also includes our firewall and filtering system to prevent student access to inappropriate web sites and data. Profile School also has an acceptable use policy which is reviewed and signed by all staff and students on an annual basis. Following a brief discussion, MOTION BY RICK CHRISTOFFERSEN, SECONDED BY MICHAEL CULVER TO APPROVE POLICY JICL FOR REVIEW AND UPDATE AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture advised the Board that he has been working with Berry Transportation for a renewal bid for the current transportation contracts which expire in June 2018. Initially the contractor, Berry Transportation Inc. advised that increases over the next five years would be 2% in year one; 2.5% in year two, and 3% in years three, four, and five. This significant increase was because our contracts require that buses not be over seven years old, thus forcing the company to purchase buses sooner than other contracts require. At one time the seven year clause was a state requirement but that is no longer so. Berry would like to have all contracts reflect buses not over ten years of age and if we agree, the increase would be 2% annually for the five year duration of the contract. Following a brief discussion it was the consensus of the Board for the SAU to review the state requirements.

Superintendent Couture advised the Board that the Full Board meeting was held on December 6th. The SAU budget for the 2018-2019 school year was approved as was the calendar for the same time frame.

Superintendent Couture advised the Board that it is time to set the Budget Hearing and Annual Meeting dates for the Profile District. The SAU is suggesting the Budget Hearing be held on Thursday, February 15, 2018 and the Annual Meeting on Thursday, March 15, 2018, both beginning at 7:00 PM. Board meetings will be held on the same dates beginning at 5:00 PM. The Board was in agreement with these dates.

Superintendent Couture recommended the hiring of Robert Lesmerises to the position of Cycling Coach for the 2017-2018 school year. Principal Jellison distributed a brief bio on the coach outlining his qualifications. Following a brief discussion, MOTION BY RICK CHRISTOFFERSEN, SECONDED APRIL HIBBERD TO APPROVE THE HIRING OF ROBERT LESMERISES TO THE POSITION OF CYCLING COACH AS RECOMMENDED. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture advised the Board that the legislature is reconsidering the house bill addressing the decrease in the stabilization portion of adequacy aid at rate of 4% annually. The Chairman of the House Education Committee has requested that his committee vote in support of the Voucher Bill in exchange for their voting down the 4% increase. The Voucher Bill, should it pass, will then go back to the House Finance Committee for funding considerations. The NCSAA is still against the Voucher Bill, Passage of this bill would result in parents of students attending private schools including home schoolers and parochial school students to be entitled to $3,600 per child from Adequacy Aid. This would be for all students not just those from adequacy aid towns and the group is asking where the monies are to come from. A brief discussion ensued.

Superintendent Couture distributed copies of the December 1st enrollment for Board information and review. It was noted that the line stating Total decrease across the SAU-24 needs to be revised to state Total Increase SAU Wide is 7 students.

FINANCIAL REPORT

Manifests were distributed for Board review and approval.

Superintendent Couture distributed Financial Reports for Board information and review noting that the current projected yearend balance is $302,643.95. It is still early in the year but the district is in excellent financial shape. A brief discussion ensued.

Superintendent Couture advised the Board that the final Bond Payment will be made on January 15, 2027.

PRINCIPAL’S REPORT

Principal Jellison called the Board’s attention to his written report included in their agenda packets asking if the Board had any questions. Should questions arise, they should be directed to Principal Jellison.

Principal Jellison advised the Board that Profile School has received a two-year Robotics grant in the amount of $12,169.00

Principal Jellison advised the Board that he has been looking into the temperature situation in the middle school and has ascertained that there is no insulation in the area around the windows. He is looking to replace the windows including installing the appropriate insulation at a cost $22,000.00. Principal Jellison sought bids from several vendors but the only one who is interested is C & S Dunn, d/b/a Whitcomb insulation. Principal Jellison hopes to take this money from surplus funds. A brief discussion ensued.

Principal Jellison distributed updated copies of the proposed 2018-2019 budget for Board review and information. This will be discussed at the January meeting.

OLD BUSINESS – No Report

POLICY COMMITTEE

Rick Christoffersen advised the Board that he does not have any policies this evening. There will be a policy for the January meeting as a result of the recent State School Lunch Administrative Review.

NEW BUSINESS

Discussion of the Solar Panel Committee Memo included in the agenda packets was tabled until January when Rich Larcom and Tim Wennrich are present.

MOTION BY MICHAEL CULVER, SECONDED BY RICK CHRISTOFFERSEN TO ENTER INTO NON-PUBLIC SESSION AT 6:23 PM PER RSA 91a:3 I, II TO DISCUSS PERSONNEL AND NEGOTIATION ISSUES TAKING SUPERINTENDENT COUTURE, PRINCIPAL JELLISON. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY MICHAEL CULVER, SECONED BY APRIL HIBBERD TO RETURN TO PUBLIC SESSION AT 6:51 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY RICK CHRISTOFFERSEN, SECONDED BY APRIL HBBERD TO APPROVE THE HIRING OF ROB ASH AS THE JUNIOR VARSITY BOYS BASKETBALL COACH. ALL IN FAVOR, MOTION CARRIED.

There being no further business to come before the Board, MOTION BY MICHAEL CULVER, SECONDED BY APRIL HIBBERD TO ADJOURN AT 6:52 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Marjorie Brown

Board Clerk