

PROFILE SCHOOL BOARD MINUTES
AUGUST 16, 2018

PRESENT: Board Chair – Kim Shillieto; Board members – Tim Wennrich, Rich Larcom, April Hibberd, Mike Culver (6:05); Principal Jellison; Superintendent Couture, Business Manager Kristin Franklin

Board Chair Shillieto opened the meeting at 5:36 pm.

PUBLIC INPUT

None

APPROVAL OF MINUTES

MOTION MADE BY RICH LARCOM AND SECONDED BY APRIL HIBBERD THE BOARD MOVED TO APPROVE THE MINUTES OF JUNE 28, 2018 AND JULY 17, 2018. ALL IN FAVOR, MOTION CARRIED.

SUPERINTENDENT'S REPORT

MOTION MADE BY RICH LARCOM AND SECONDED BY TIM WENNRICH THE BOARD MOVED TO ACCEPT THE RESIGNATION OF KRISTY DURIS AS HEALTH TEACHER WITH REGRET. ALL IN FAVOR, MOTION CARRIED.

MOTION MADE BY TIM WENNRICH AND SECONDED BY APRIL HIBBERD THE BOARD MOVED TO ACCEPT THE RESIGNATION OF KIM MATTHEWS AS A PARAPROFESSIONAL. ALL IN FAVOR, MOTION CARRIED.

MOTION MADE BY RICH LARCOM AND SECONDED BY TIM WENNRICH THE BOARD MOVED TO ACCEPT THE RESIGNATION OF RACHAEL BECKER AS MIDDLE SCHOOL SPECIAL ED TEACHER. ALL IN FAVOR, MOTION CARRIED.

MOTION MADE BY RICH LARCOM AND SECONDED BY APRIL HIBBERD THE BOARD MOVED TO ACCEPT THE RESIGNATION OF TINE BROWN AS A PARAPROFESSIONAL. ALL IN FAVOR, MOTION CARRIED.

MOTION MADE BY RICH LARCOM AND SECONDED BY TIM WENNRICH THE BOARD MOVED TO APPROVE THE NOMINATION OF MIKE INNES AS HEALTH TEACHER. ALL IN FAVOR, MOTION CARRIED.

MOTION MADE BY RICH LARCOM AND SECONDED BY TIM WENNRICH THE BOARD MOVED TO AFFIRM (VIA EMAIL APPROVAL) THE NOMINATION OF VALENTINA TYRINA AS MIDDLE SCHOOL SPECIAL ED TEACHER. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture announced to the Board that he would be attending the Regional Education Funding Forum on September 6, 2018 sponsored by the Berlin School Board. He said that schools are worse off now, financially, than before the Claremont lawsuit.

In regards to a tuition waiver grievance, Superintendent Couture asked for the Board's approval to open sealed non-public meeting minutes of January 19, 2005. A hearing will be held on August 22, 2018 at 5:15 pm.

SUPERINTENDENT'S REPORT (CONT.)

MOTION MADE BY TIM WENNRICH AND SECONDED BY APRIL HIBBERD THE BOARD MOVED TO OPEN SEALED JANUARY 19, 2005 NON-PUBLIC MEETING MINUTES. ALL IN FAVOR, MOTION CARRIED.

The Board received a calendar hand out of their scheduled meetings for 2018-2019.

Superintendent Couture reported that Michelle McCord, Union representative, asked what the Board's response is to the teachers' vote of no confidence of the superintendent. It was the consensus of the Board to thank the teachers for bringing issues forward and to let them know that their concerns were heard. The Board also wants to express that they appreciated the opportunity for dialogue and look forward to working together in the future.

OLD BUSINESS

It was discussed if there would be a meet and greet with the new special education staff and families. Principal Jellison said he would try to make it happen prior to school opening. Mr. Jellison told the Board that staff will have a team building day on their first staff development day at the Highland Center in Crawford Notch.

PRINCIPAL'S REPORT

Principal Jellison stated that there were no mass cuts in the special education department. Last year there were 12 paraprofessionals and this year there are 10. Staff numbers in this department are IEP driven. Paraprofessionals support students with IEP's or access extra help. Mr. Jellison reported that Nancy Bartlett is making sure IEP's are up to date and that the state audit is going well. Mr. Jellison announced that the middle school boys' soccer coach resigned. The athletic director has a positive outlook on filling that position. Mr. Jellison reported that the lighting upgrade was not as smooth of a process as anticipated. The project should be 100% completed by August 21st. Mr. Jellison praised the custodial department by saying they did a phenomenal job this summer especially given the extra work from the lighting project. The entire staff will be attending a staff development day prior to the beginning of school at the Highland Center which includes hiking and team building activities. Mr. Jellison reported that the newest version of the Emergency Operations Plan has been completed and signed by the fire and police departments and the school board. The Board was informed that additional cameras and new outside locks were added to the front entrance and foyer. Key access to the building has been replaced with fobs.

BUSINESS MANAGER'S REPORT & DISCUSSION

Manifests were circulated for the Board's review and approval. Business Manager Franklin distributed Financial Reports for Board information and review. The current projected year-end unassigned fund balance is \$74,961. Ms. Franklin said the auditors have not finalized journal entries. Ms. Franklin asked for the Board's approval to enter into a contract by signing the Audit Engagement Letter and to have Kim Shillieto sign on behalf of the Board.

MOTION MADE BY APRIL HIBBERD AND SECONDED BY TIM WENNRICH THE BOARD MOVED TO APPROVE THE AUDIT ENGAGEMENT LETTER AND TO HAVE KIM SHILLIETO SIGN ON BEHALF OF THE BOARD. ALL IN FAVOR, MOTION CARRIED

Ms. Franklin explained to the Board that an Employer Retirement Obligations Actuary Study is a possible part of the auditing process. An actuarial audit involves engaging the services of an outside actuary to review the work of the auditors. This audit is a valuable tool for monitoring the quality of actuarial services performed on behalf of the pension plan. It was the consensus of the Board to not do an actuary study.

Ms. Franklin reported that at this time there is no signed contract with food service. If the contract isn't signed in a timely manner, then the District won't receive state reimbursement. Ms. Franklin stated that she would hold the food service responsible for any uncollected reimbursement if necessary.

NEW BUSINESS

The question was raised about how the number of board members are determined? An article of agreement was set many years ago. A warrant article would be needed to change that agreement.

There being no further business to come before the Board **MOTION MADE BY MIKE CULVER AND SECONDED BY TIM WENNRICH TO ADJOURN AT 6:50 PM AFTER ROLL CALL VOTE. ALL IN FAVOR, MOTION CARRIED.**

Respectfully submitted,

Kim Antonucci
Board Clerk