

BOARD MEETING MINUTES

PRESENT: Board Vice Chairman Rick Christoffersen; Board Members Lynn Terres, April Hibberd, Alice Roche; Superintendent Pierre Couture; Business Manager Tina Peabody; Principal Ben Jellison; Student Council Representatives Isabel Holmes, Jesse Davis.

The meeting was called to order at 5:31PM by Vice Chairman Rick Christoffersen.

PUBLIC INPUT – None

STUDENT REPRESENTATIVES REORT

Principal Jellison introduced Student Representatives Jesse Davis and Isabel Holmes. Isabel Holmes is a senior and a member of the student council and YLTA. Jesse Davis is a junior and also a member of student council and YLTA. They are here this evening to brief the Board on student issues and happenings at Profile School.

The Student Council's Goals include giving students a voice utilizing respect and professionalism and helping to improve the social climate at the school. On December 22 activities will be held during X Block to help build a bond throughout the school.

The additional breakfast time during X Block was eliminated this year by the administration and has been one of the student council's projects to reinstate. This has been successful and the X Block breakfast has been brought back thanks to the council's efforts.

The TV Monitor at the entrance of school showing weather/daily schedules/slide shows of sporting events and announcements is also a student council project.

The student council consists of members from each advisory/class. They meet once per week during X Block to discuss issues and work on ways to improve school climate.

Superintendent Couture commented that the student council's support of the Girls Soccer Team during playoffs was evident throughout the school.

Following a brief question and answer period, the Board thanked the students for their presentation.

MOTION BY ALICE ROCHE, SECONDED BY APRIL HIBBERD TO APPROVE THE MINUTES OF THE NOVEMBER 17, 2016 MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

SUPERINTENDENT'S REPORT

Superintendent Couture extended the Full Board's appreciation for the YLTA presentation at the recent SAU Full Board meeting. The presentation was extremely interactive and well received by all.

Superintendent Couture advised the Board that the annual Budget Hearing will be held at 7:00 PM on Thursday, February 16, 2017 and the Annual Meeting will be held on Thursday, March 16, 2017 at 7:00 PM. The February and March Board meetings will be held on the same dates prior to the Budget Hearing and Annual Meeting beginning at 5:00 PM.

Superintendent Couture advised that the Full Board meeting was held on December 7, 2017 and thanked Profile Board members who were in attendance. The SAU Budget for the 2017-2018 school year was approved as was the school calendar for the same time frame.

Superintendent Couture recommended the approval of the intent to retire notification from James Snyder, Special Education Teacher effective at the end of the 2017-2018 school year. This letter is being submitted under the terms of the current collective bargaining agreement. Following a brief discussion, MOTION BY LYNN TERRES, SECONDED BY ALICE ROCKE TO ACCEPT THE NOTICE OF INTENT TO RETIRE FROM JAMES SNYDER AT THE CONCLUSION OF THE 2017-2018 SCHOOL YEAR AS RECOMMENDED. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture recommended the acceptance of a request to reduce the hours of Lisa Peckett, School Secretary from five days to four days weekly, totaling 30 hours. This request was made by Ms. Peckett and approved by administration. Ms. Peckett will retain health benefits but will no longer be eligible for NH Retirement. Following a brief discussion, MOTION BY LYNN TERRES, SECONDED BY APRIL HIBBERD TO APPROVE THE REQUEST OF LISA PECKETT TO REDUCE HER TIME TO FOUR DAYS WEEKLY, THIRTY HOURS, AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

The Administrative Team continues to focus on PACE. Recently there were sessions with a representative from the Center for Demonstrated Success to begin assisting our teaching staff with uploading their assessments. Thus far this has proven to be very helpful to all participants. Superintendent Couture and Principal Roberts of Bethlehem will be continuing to switch off attendance at the PACE monthly meetings in Concord. A brief discussion ensued.

OLD BUSINESS

Principal Jellison commented on the concerns raised at last month's meeting by a community member pertaining to the school climate and perceived changes since prior years. YLTA (Youth Leadership Through Adventure) did a survey during advisory block pertaining to this. They also conducted a cultural awareness day which was very successful. A brief discussion ensued.

PRINCIPAL'S REPORT

Principal Jellison called the Board's attention to his written report forwarded to them in their agenda packets briefing the Board on the contents and fielding questions as necessary. A copy of the report is attached to the minutes.

Principal Jellison advised the Board that the SAU 35 World Language Teachers met as a group to work on a common presentation rubric. This was a very successful day for them.

Principal Jellison advised that on December 8th the professional staff spent the afternoon working with Kim Wheelock developing and improving performance assessment rubrics.

Principal Jellison advised that Shea Y. was elected to Second Team on the Boys' Division IV All State Soccer Team.

Principal Jellison briefed the board on the number of students participating in running start this year. The question was raised by Alice Rocke if colleges actually accept the credits students earned for this program. Parents have expressed concern that this is not happening and that they do not feel it was monies well spent. A brief discussion ensued.

Principal Jellison advised the Board that he would like to have the stage removed from the cafeteria and stored for future use. Currently the stage does not get used and he would like to utilize this area as a work-out location. Principal Jellison further advised the Board that the garage has become cluttered with unused equipment and he would like to get rid of it. He would offer it to other schools first and then towns and/or citizens. Following a brief discussion, MOTION BY APRIL HIBBERD, SECONDED BY ALICE ROCKE TO ALLOW PRINCIPAL JELLISON TO DISPOSE OF UNUSED EQUIPMENT AS DISCUSSED. ALL IN FAVOR, MOTON CARRIED.

Principal Jellison advised the Board that he would like to purchase a storage container for additional storage as necessary. This would be placed on the dirt lot beyond the parking lot. Currently Lisbon is in the process of selling such a container for approximately \$4,500.00. This is a steel container. Following a brief discussion, MOTION BY APRIL HIBBERD, SECONDED BY ALICE ROCKE TO APPROVE THE EXPENDITURE OF UP

TO \$3,500.00 FOR A STEEL STORAGE CONTAINER AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

Principal Jellison advised the Board that the proposed trip to Puerto Rico has been cancelled due to lack of participation. They would need ten students and only six had committed.

Principal Jellison advised the Board that the alarm system which would alert to intruders is not functioning and appears to not have functioned for some time. Carriere has advised that an estimated cost to address this issue would be \$3,500.00. This is for informational purposes at this time. Principal Jellison will solicit bids for repair and report back to the Board.

Principal Jellison advised the Board that the need to purchase another van is looming on the horizon. This could assist in many areas and could provide transportation to Concord VT students which would be a plus for the school. Principal Jellison will be shopping around for a van or small bus not to exceed 15 passengers. A brief discussion ensued. It was the consensus of the Board to authorize Principal Jellison to move forward with the search for an additional van/bus.

Principal Jellison shared copies of the proposed budget with Rick Christoffersen and April Hibberd who will serve as Board representatives to the Budget Committee. The health premium increase of 21.4% is reflected in the budget. A brief discussion ensued. Principal Jellison will seek community members to participate in the budget discussions and advise all of a meeting in the near future.

Superintendent Couture advised that the stabilization portion of Adequacy Aid will be going away at a rate of 4% annually over the next twenty-five years. This will create significant difficulties for many school districts in the North Country as this loss will be passed along to the tax payers to raise. The NCSAA (North Country School Administrators Association) is taking an active role in addressing this issue. A brief discussion ensued.

POLICY COMMITTEE

Lynn Terres presented the following policy for second reading and approval:

BDD-R Board – Superintendent Relations

Following a brief discussion, MOTION TO ACCEPT POLICY BDD-R BOARD – SUPERINTENDENTS RELATIONS FOR SECOND READING AND APPROVAL AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

Rick Christoffersen will be taking over as Board Policy Committee Representative following the March elections as Lynn Terres will be leaving the Board. Mr. Christoffersen requested that input be sought from other are high schools on the Foreign Trip Policy. A brief discussion ensued.

FINANCIAL

Manifests were circulated for Board review and approval.

Business Manager Tina Peabody distributed updated copies of SAU 35's Adequacy Aid for Board information and review noting that the town of Bethlehem stands to lose \$47,453.73 between Bethlehem Elementary and Profile Schools. A brief discussion ensued.

Business Manager Peabody distributed Financial Reports for Board information and review noting that the current projected yearend balance is \$644,353.72. This will be reduced somewhat as the year progresses but the district is in excellent shape.

Business Manager Peabody presented the Audit Report to Principal Jellison and the Board Vice Chairman along with the letters pertaining to same. If any members would like a copy please let her know and she will e-mail to them.

NEW BUSINESS

Superintendent Couture recommended the appointment of Charles Wolcott to the position of Assistant Nordic Ski Coach for the winter season. Following a brief discussion, MOTION BY APRIL HIBBERD, SECONDED BY LYNN TERRES TO APPROVE THE APPOINTMENT OF CHARLES WOLCOTT TO THE POSITION OF ASSISTANT NORDIC SKI COACH FOR THE 2016-2017 SCHOOL YEAR AS RECOMMENDED. ALL IN FAVOR, MOTION CARRIED.

MOTION BY LYNN TERRES, SECONDED BY ALICE ROCKE TO ENTER INTO NON-PUBLIC SESSION AT 7:15 PM PER RSA 91A:3 I, II TO DISCUSS PERSONAL ISSUES TAKING SUPERINTENDENT COUTURE, BUSINESS MANAGER PEABODY, PRINCIPAL JELLISON. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY APRIL HIBBERD, SECONDED BY LYNN TERRES TO RETURN TO PUBLIC SESSION AT 7:22 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

There being no additional business to come before the Board, MOTION BY ALICE ROCKE, SECONDED BY APRIL HIBBERD TO ADJOURN AT 7:23 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Marjorie Brown
Board Clerk