PROFILE SCHOOL BOARD DATE: AUGUST 17, 2017

PROFILE SCHOOL LIBRARY TIME: 5:30 PM

691 PROFILE ROAD

BETHLEHEM, NH 03574

BOARD MEETING MINUTES

PRESENT: Chairman Kim Shillieto; Board Members Michael Culver, April Hibberd, Rick Christoffersen, Rich Larcom, Tim Wennrich; Superintendent Pierre Couture; Business Manager Tina Peabody; Principal Benjamin Jellison.

PUBLIC INPUT – None

STUDENT REPRESENTATIVES REPORT – No Report

MOTION BY APRIL HIBBERD, SECONDED BY RICK CHRISTOFFERSEN TO APPROVE THE MINUTES OF THE JUNE 15, 2017 MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

SUPERINTENDENT’S REPORT

Superintendent Couture distributed copies of the Board Meeting Calendar for the 2017-2018 school year noting that the meeting date will remain the third Thursday of each month at 5:30 PM. The exception to this will be the February and March meeting dates which will be adjusted to coincide with the Budget Hearing and Annual Meeting dates. Following a brief discussion, MOTION BY APRIL HIBBERD, SECONDED BY RICK CHRISTOFFERSEN TO APPROVE THE BOARD MEETING CALENDAR AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture advised the Board that they need to affirm the e-mail vote taken earlier in August to hire the Chorus/Drama Teacher for the 2017-2018 school year, Kristen Bushway. It was noted that this will be a shared position with Lafayette Regional School. Following a brief discussion, MOTION BY TIM WENNRICH, SECONDED BY APRIL HIBBERD TO APPROVE THE NOMINATION OF KRISTEN BUSHWAY TO THE POSITION OF CHORAL/DRAMA TEACHER FOR THE 2017-2018 SCHOOL YEAR. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture advised the Board that a new school secretary, Shawna Murphy, has been hired. Principal Jellison briefed the Board on Ms. Murphy’s background noting that she had been a school secretary in Texas for 18 years and has recently relocated to Bethlehem.

Superintendent Couture advised the Board that he has been in touch with the new director of the Franconia Ski Club, Eric Price, to discuss Profile’s potential interest in providing the educational component for their program should that be developed into an academy in the future. The re-development of Mittersill has resulted in additional ski trails and is attracting higher level skiers and competitions. A brief discussion ensued.

Superintendent Couture called the Board’s attention to the Secretary Job Description included in their packets for first reading this evening. MOTION BY MICHAEL CULVER, SECONDED BY APRIL HIBBERD TO APPROVE THE SECRETARY JOB DESCRIPTION FOR FIRST READING AS RECOMMENDED. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture updated the Board on Adequacy Aid noting that the only piece that has moved forward is the reimbursement for full day Kindergarten which the legislature has attached to KENO income. The reimbursement amount which eligible elementary schools will receive is $1,100.00 per student which is less than the half cost projected in the amount of $1,700.00. In the first year this will help to offset the reduction in stabilization grant at a cost of 4%. It is hoped that the future reimbursements will be closer to the $1,700.00 per student figure which is one half of the reimbursement.

Superintendent Couture advised the Board that the Administrative Team Retreat was held on Tuesday, August 15th. The SAU Goals for the upcoming year were set and will be presented to the Executive Board at their September meeting. The Administrators in SAU 35 are a very cohesive team who collaborate well and are available to assist each other.

Superintendent Couture advised the Board that Profile is the recipient of an NHIAA Sportsmanship Award. This award is presented to schools who have no qualifying violations which would result in expulsion from the game in any sport throughout the year.

OLD BUSINESS – None

PRINCIPAL’S REPORT

Principal Jellison called the Board’s attention to his written report which was included in their agenda packets requesting that any questions be sent to him directly.

Principal Jellison advised the Board that he is recommending the appointment of one additional coach for the fall season; Alexandra Bartlett will be the assistant coach for middle school girls’ soccer. MOTION BY RICK CHRISTOFFERSEN, SECONDED BY RICH LARCOM TO APPROVE THE APPOINTMENT OF ALEXANDRA BARTLETT TO THE POSITION OF ASSISTANT COACH OF GIRLS’ MIDDLE SCHOOL SOCCER. ALL IN FAVOR, MOTION CARRIED.

Principal Jellison advised the Board that in order to address issues resulting from walking across the grass to the left of the front door upon exiting the building as well aS when entering, he contracted with Matt Joslin to add a slate walk with a drain in this area which will be much easier to maintain and cause less tracking in of dirt, mud, ice, etc.

POLICY COMMITTEE

Rick Christoffersen distributed a summary of the changes to the policies on the agenda for first reading this evening for Board information and review. The policies being presented for first reading are:

EBBC Emergency Care and First Aid

GBCD Background Investigation and Criminal Records Check

HBAA Evaluation Requirements for Children with Specific Learning Disabilities IHBAA-R Special Education Evaluation Procedures

IKFA Early Graduation

JCA Change of School Assignment

JLCD Administering Medication to Students

JLCE Emergency Care and First Aid

KB Family and Community Engagement Policy

Mr. Christoffersen briefed the board on the changes to each policy fielding questions as necessary. Following a brief discussion, MOTION BY MICHAEL CULVER, SECONDED BY RICH LARCOM TO APPROVE THE AFOREMENTIONED POLICIES FOR FIRST READING AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

FINANCIAL REPORTS

Manifests were circulated for Board review and approval.

Business Manager Tina Peabody distributed copies of the final Financial Report for the 2016-2017 school year for Board information and review briefing them on the contents and fielding questions as necessary. The actual yearend balance is $374,715.48. This amount will be returned to the taxpayers’ .A brief discussion ensued.

NEW BUSINESS – None

MOTION BY APRIL HIBBERD, SECONDED BY RICK CHRISTOFFERSEN TO ENTER INTO NON-PUBLIC SESSION AT 6:05 PM PER RSA 91A:3 I, II TO DISCUSS PERSONNEL AND STUDENT ISSUES TAKING SUPERINTENDENT COUTURE, BUSINESS MANAGER PEABODY, PRINCIPAL JELLISON. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY RICH LARCOM, SECONDED BY MICHAEL CULVER TO RETURN TO PUBLIC SESSION AT 6:49 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

There being no additional business to come before the Board, MOTION BY TIM WENNRICH, SECONDED BY APRIL HIBBERD TO ADJOURN AT 6:50 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Marjorie Brown

Board Clerk