

PROFILE SCHOOL CO-CURRICULAR POLICY

Codes of Conduct

Conduct of Students

A firm and fair policy of enforcement is necessary to uphold the regulations and standards as governed by the New Hampshire Interscholastic Athletic Association (NHIAA) and Profile School. The community, school administrators and the staff feel strongly that high standards of conduct and citizenship are essential in maintaining a sound program.

All students shall abide by a code of ethics which will earn them the honor and respect that participation and competition in the co-curricular program affords. Any conduct that results in dishonor to the student, the team or the school will not be tolerated. Acts of unacceptable conduct, such as, but not limited to theft, vandalism, disrespect, immorality or violations of law, tarnish the reputation of everyone associated with the Profile School.

Penalties For Violation

The Profile School takes student conduct very seriously. The staff involved and the principal (or designee) shall meet and determine the penalty according to the severity of the infraction. The consequence shall range from a minimum of a meeting with the student and the parent(s)/guardian(s) discussing the violation to a maximum of permanent exclusion from co-curricular participation.

High School Co-Curricular Participants

Co-curricular activities are essential to developing well-rounded students. Students who participate in co-curricular activities generally perform better academically, have stronger connections within the school community, and are more engaged overall. Profile School offers a broad range of co-curricular activities including non-academic school activities. Co-curriculars include, but are not limited to athletics, drama, clubs, travel (international and local), and any after school activities. All students, and their parents, participating in any co-curricular activity must sign the co-curricular policy.

Eligibility

To be eligible, **students in grades 9 through 12 must pass a minimum of five (5) credits and fail no more than one (1) credit. Seniors who are taking less than five (5) credits** must meet the NHIAA requirements by **taking and passing four (4) units** of work (4 credits). Credits achieved for being a student aide do not count towards the five-credit minimum. In the case of the first quarter activities, fourth quarter of the previous year will be used to determine eligibility. State-sponsored programs for Driver Education and Hunter Safety are exempt from the eligibility rule.

Attendance

While co-curricular activities are an integral part of students' lives at Profile, attendance and participation in class is their first priority. **To account for unanticipated circumstances, students will be permitted three unexcused tardies per quarter, including tardies due to illness not accompanied by a doctor's note. Students must also be present and on time the day following an event in order to be eligible for the next activity. Prior to their fourth tardy, students must be in attendance for at least three credited**

blocks in order to be eligible for any co-curricular activity. On the day of their fourth unexcused tardy and any tardy thereafter in that quarter, students are automatically ineligible for that day's activity. The exception will be for excused absences and those pre-approved by the administration. Repeated absences and/or tardies will be reviewed by the Administration and Athletic Director and may result in suspension from events. Parents will be notified of their child's status.

Behavior

Students who skip class, are removed from class, or asked to leave class for behavioral issues for more than 15 minutes or are dismissed without a valid excuse will be considered absent from that class, and are thus ineligible to participate in that day's event.

Middle School Co-Curricular Participants

Middle school students will be eligible for all co-curricular activities. Since such activities play an important role in a student's development, all students will be encouraged to participate in at least one activity per year. The Profile middle school philosophy maintains, however, that academics shall take priority over all co-curricular activities. If any student is having difficulty in a class, or is behind in his or her work, a teacher may request that a student stay after school for help and/or to make up work. When time conflicts exist between academic needs and co-curricular activities (including, but not limited to, practices, rehearsals, meets, and games), meetings with teachers shall have priority. Any student may be temporarily suspended from practices and/or games until work is brought up to date.

The middle school teaching team reviews individual student progress at regular team meetings. It is our intent to prevent students from "falling through the cracks" by identifying those in academic trouble and planning appropriate corrective actions. We believe that the above policy will foster positive feelings in students about school, increase students' sense of ownership of the school and its programs, as well as encourage more students to seek assistance from teachers. Further, it places a priority on academics without placing the students in an either-or situation with co-curricular activities. It also prepares students for high school by nurturing habits of keeping up with schoolwork.

In order to participate in co-curricular activities during the school day or in the evening, students must be in school for the entire day, including unexcused tardies, unless approved by the administration (please see page 10). All students who do not possess an Honors Card from the previous quarter must have teachers sign a homework completion sheet on a weekly basis.

DRUG AND ALCOHOL

Students of the Profile School District shall not possess, use, sell, give, or otherwise transmit, or be under the influence of any drug, counterfeit drug, the possession of which is prohibited by the law. This includes narcotic, hallucinogenic drugs, alcohol, amphetamines, steroids, cocaine, or intoxicants of any kind. The use or possession of any tobacco product is also prohibited.

This policy will be subject to enforcement and/or disciplinary action by the administration or their designee for the defined school year (starts on the day of the 1st co-curricular event and ends on the day of the last school day or sponsored event). Additionally, offenses in violation of this policy are cumulative:

- a) during a student's attendance at the middle school level (7-8)
- b) during a student's attendance at the high school level (9-12)

Violation and Consequences

FIRST VIOLATION

- a) immediate exclusion from participating and/or attending all school sponsored events for a period of 14 calendar days
- b) a minimum of 2 sessions with a drug/alcohol counselor to be completed within the exclusion period

SECOND VIOLATION

- a) immediate exclusion from participating and/or attending school sponsored events for a period of 30 calendar days
- b) a minimum of 3 sessions with a drug/alcohol counselor to be completed within the exclusion period

THIRD VIOLATION

- a) immediate exclusion from participating and/or attending school sponsored events for a period of 365 days (1 calendar year)
- b) a minimum of 4 sessions with a drug/alcohol counselor to be completed within the exclusion period

A student, under suspension, will render an additional consequence if found in violation of the co-curricular policy.

ADDITIONAL REQUIREMENTS FOR ATHLETES

In order to participate in athletics, a student must have a physical examination prior to the first practice of his/her seventh and ninth grade years. Students new to Profile must have a physical examination prior to any participation.

APPEAL PROCEDURE

A student may appeal the decision of the Principal, or designee, to the Superintendent of schools. The appeal will require the following:

- a) The written appeal must be made to the Principal within five (5) calendar days of the initial ruling and the Principal will immediately forward the appeal to the Superintendent of Schools.
- b) The Superintendent shall render a decision within five (5) calendar days, in writing, to the student and his/her parent(s) or guardian(s).
- c) If still dissatisfied, please appeal to the chair of the Profile School Board.

**PROFILE SCHOOL
CO-CURRICULAR ACKNOWLEDGEMENT FORM**

PROFILE REQUESTS A COOPERATIVE PARTNERSHIP BETWEEN THE SCHOOL, THE ATHLETE, AND THE ATHLETE'S PARENTS IN ORDER TO ASSURE THAT THESE REQUIREMENTS ARE MET. PLEASE DETACH THIS SECTION, SIGN IT, AND RETURN IT TO THE ATHLETIC DIRECTOR OR ADVISOR BEFORE BEGINNING PARTICIPATION.

I acknowledge receipt of the "Training Rules and Regulations" and agree to its provisions. It is further understood that in the case of athletics, that participation involves a risk of serious injury, paralysis, permanent disability, or death. I am aware that the above mentioned can be the result of unavoidable accidents. I accept these risks and rules as conditions to participation in co-curricular activities.

Student's Name

Co-Curricular Activity

Student's Signature

Grade

Date of Birth

Parent/Guardian's Signature

Date