

BOARD MEETING MINUTES

PRESENT: Vice Chairman Rick Christoffersen; Board Members Timothy Wennrich, Michael Culver, Richard Larcom, Alice Rocke; Superintendent Pierre Couture; Business Manager Tina Peabody; Principal Benjamin Jellison; Staff Members Christy Duris, Patricia Baxter; Community Members Steve Reardon, Mark and Kim Koprowski (arrived at 5:43 PM) .

PUBLIC INPUT – None

STUDENT REPRESENTATIVES REPORT – No Report

MOTION BY RICH LARCOM, SECONDED BY TIM WENNRICH TO APPROVE THE MINUTES OF THE AUGUST 17, 2017 MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

SUPERINTENDENT'S REPORT

Superintendent Couture recommended the acceptance of the resignation of Lana Destroismaisons from her position as paraprofessional at Profile School. Following a brief discussion, MOTION BY MICHAEL CULVER, SECONDED BY ALICE ROCKE TO ACCEPT THE RESIGNATION, WITH REGRET, OF LANA DESTROIMAISSON AS RECOMMENDED. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture addressed the Bethlehem Board of Selectmen's request to hold a joint meeting with both the Profile School Board and the Bethlehem School Board. The dates offered which are convenient for Supt. Couture are October 2nd and October 16th. The Board was contacted via e-mail from the SAU Office pertaining to this but all have not replied. Following a brief discussion, it appears that the 16th of October is the best date for the Profile Board. Supt. Couture will also discuss with the Bethlehem Board at their next meeting and let Board members know if the 16th works for all. .

Superintendent Couture presented copies of the SAU Goals for the 2017-2018 school year which were set by the Administrative Team at their August Retreat. These Goals are:

- Goal 1 Continue competency and assessment development
- Goal 2 Provide support within all schools to provide a physically and psychologically safe learning environment.
- Goal 3 Increase family and community (public) connections to foster relationships and support student learning.

Superintendent Couture noted that the Administrative Team removed the title PACE from Goal 1 in order to include all subjects and not limit to those included in PACE, English/Language Arts and Mathematics.

Superintendent Couture advised the Board that in keeping with Goal 2, ALICE (alert, lockdown, inform, counter, evacuate) Training was held at Profile School on August 23rd. This was a mandatory presentation for all staff members in each of our districts and the SAU Central Office. Intruder training techniques have been updated since the incident at Columbine in Littleton, CO a number of years ago. Sheltering in place is not the best way to handle these situations and the training addresses this. Superintendent Couture also advised the Board that we are in the process of developing a partnership with ACHS (Ammonoosuc Community Health Services) to provide additional counseling for our students. A brief discussion ensued.

Superintendent Couture advised that Goal 3 addresses the need for the development of more community and family services within our districts.

Superintendent Couture advised the Board that staff will be working on the PACE Assessments on the October 6th Professional Development Day.

Superintendent Couture presented the Secretary Job Description for second reading and approval. Following a brief discussion, MOTION BY TIM WENNRICH, SECONDED BY MICHAEL CULVER TO ACCEPT THE SECRETARY JOB DESCRIPTION FOR SECOND READING AND APPROVAL AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture advised the Board that he has received written notification from Kevin McShane that he will be moving laterally on the salary schedule for the 2018-2019 school year. This notification is in compliance with the Profile Collective Bargaining Agreement.

OLD BUSINESS – None

PRINCIPAL'S REPORT

Principal Jellison called the Board's attention to his written report which was included in their agenda packets requesting that any questions be sent to him directly.

Principal Jellison advised the Board that the opening of school went very well and that enrollment has increased by about twenty students.

Principal Jellison advised the Board that there is a need to hire an additional para-professional to work with one or more new students.

Principal Jellison advised the Board that the Garden project headed by Angela Figallo has been very successful. He requested the Members to stop and check it out when leaving the meeting.

Principal Jellison advised the Board that Freshman Orientation was not as well attended this year as it has been in the past. The primary reason for this may be that it was held the week prior to the opening of school. He will be reviewing this and making adjustments to the schedule for next year. A brief discussion ensued.

Alice Rocke asked if the students would have a Veterans Day program prior to school being closed for the Veterans Day Holiday. Principal Jellison advised that he knows the middle school has something planned and he will check with the HS Social Studies Teachers as to their plans.

POLICY COMMITTEE

Rick Christoffersen presented the following policies for second reading and approval:

EBBC	Emergency Care and First Aid
GBCD	Background Investigation and Criminal Records Check
IHBAA	Evaluation Requirements for Children with Specific Learning Disabilities
IHBAA-R	Special Education Evaluation Procedures
IKFA	Early Graduation
JCA	Change of School Assignment
JLCD	Administering Medication to Students
JLCE	Emergency Care and First Aid

Following a brief discussion, MOTION BY RICH LARCOM, SECONDED BY ALICE ROCKE TO ACCEPT THE AFOREMENTIONED POLICIES FOR SECOND READING AND APPROVAL AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

FINANCIAL REPORTS

Manifests were circulated for Board review and approval.

Business Manager Peabody advised the Board that the tuition revenue is down \$24,750.00 due to less tuition students than anticipated. Principal Jellison noted that despite concerted efforts by the Guidance Department; there are no new tuition students from Concord VT this year. A brief discussion ensued.

Superintendent Couture advised that the SAU Business Department is looking to streamline Financial Reports and free up some of the Business Manager's time. In conjunction with this he is seeking Board approval to eliminate the monthly comparison report which has to be prepared by hand and is very time consuming. Following a brief discussion it was the consensus of the Board to eliminate this report as recommended.

NEW BUSINESS

Superintendent Couture called the Board's attention to the property listing included in their Agenda Packets. This listing information is for seven acres across from the school at a cost of \$129,500.00. The property includes an existing 7 room dwelling. Superintendent Couture turned the discussion over to Rich Larcom who brought the subject forward. Mr. Larcom advised the Board that he felt as the property is close to the school, it should be discussed for future use and expansion. Some suggestions for usage would be additional athletic fields, tennis courts, the possibility of relocating the SAU Office to this location, etc. He is suggesting that if the Board is interested they consider putting this on the warrant for the March 2018 meeting. Michael Culver commented that if the Board considers presenting this proposed purchase to the voters, they need to have a rock solid plan to move forward including all of the costs associated with a purchase of this type. Following a brief discussion any decision on this was tabled until the October meeting.

MOTION BY ALICE ROCKE, SECONDED BY RICHARD LARCOM TO ENTER INTO NON-PUBLIC SESSION AT 6:53PM PER RSA 91A:3 I, II TO DISCUSS PERSONNEL ISSUES TAKING SUPERINTENDNET COUTURE, BUSINESS MANAGER PEABODY, PRINCIPAL JELLISON. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY ALICE ROCKE, SECONDED BY RICHARD LARCOM TO RETURN TO PUBLIC SESSION AT 7:30 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

OTHER BUSINESS

Alice Rocke asked if there has been any movement in bringing the Robotics Program back to Profile. Principal Jellison advised that a grant has been applied for to offer First Robotics in the Middle School. Kevin Briere will be teaching that program and hopes to bring back to the high school in the near future.

Alice Rocke asked if any students have been denied access to internships due to lack of transportation. Principal Jellison responded that Internship Coordinator Jennifer Opalinski has advised that all students who expressed interest in the program are participating and have transportation. Principal Jellison will check with the Guidance Department to see if any students opted not to participate due to lack of transportation. A brief discussion ensued.

Alice Rocke asked if any opportunities have been granted to students to use the Gifted and Talented monies. Rich Larcom commented that in the past this was used to fund student's attendance at St. Paul's Summer Program. Principal Jellison commented that this program is still funded but from another line in the budget.

Principal Jellison advised the Board that the Junior Class will be attending the October 3rd huge UNH College Fair.

There being no additional business to come before the Board, MOTION BY ALICE ROCKE, SECONDED BY RICHARD LARCOM TO ADJOURN AT 7:35 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Marjorie Brown
Board Clerk