

PROFILE SCHOOL BOARD MINUTES
JUNE 28, 2018

PRESENT: Board Chair – Kim Shillieto; Board members – Tim Wennrich, Rick Christoffersen, Mike Culver, Rich Larcom, April Hibberd, Dr. Alice Rocke; Superintendent Couture, Business Manager Kristin Franklin; School Attorney Barbara Loughman

Board Chair Shillieto opened the meeting at 5:30 p.m.

PUBLIC INPUT

A resident of Easton expressed her concern regarding the SAP position. She was told by the board that the position will be re-installed at 50%. Another concern was scheduling where students have to make a choice between honors classes and music. A Profile parent said that accommodations were made for her daughter to take a regular English class and receive honors credit. She said this scheduling issue has been a long time problem and that accommodations are made as they come about.

MOTION MADE BY DR. ROCKE AND SECONDED BY APRIL HIBBERD THE BOARD MOVED TO ENTER INTO NONPUBLIC SESSION AT 5:39 PM PER RSA 91:3 I, II TO DISCUSS PERSONNEL ISSUES TAKING SUPERINTENDENT COUTURE, BUSINESS MANAGER FRANKLIN AND ATTORNEY LOUGHMAN. MOTION CARRIED AFTER ROLL CALL VOTE.

MOTION MADE BY RICK CHRISTOFFERSEN AND SECONDED BY DR. ROCKE THE BOARD MOVED TO RETURN TO PUBLIC SESSION AT 7:22 PM FOLLOWING A BRIEF RECESS. AFTER ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED.

MOTION DULY MADE AND SECONDED TO RETURN TO PUBLIC SESSION AT 7:30 PM. ALL IN FAVOR, MOTION CARRIED

APPROVAL OF MINUTES OF THE MAY 24, 2018 AND JUNE 11, 2018 MEETINGS

MOTION MADE BY DR. ROCKE AND SECONDED BY RICK CHRISTOFFERSEN THE BOARD MOVED TO APPROVE THE MINUTES OF MAY 24, 2018 AND JUNE 11, 2018. ALL IN FAVOR, MOTION CARRIED.

SUPERINTENDENT'S REPORT & DISCUSSION

MOTION BY RICH LARCOM AND SECONDED BY APRIL HIBBERD THE BOARD MOVED TO REAFFIRM THE VOTE TO HIRE THE SAP POSITION AT 50%. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture presented the slate of fall coaching nominations:

Girls' Varsity Soccer: Head Coach – Kevin Fraser, Asst./JV Coach – Molly Macleod; Boys' Varsity Soccer: Head Coach – Brent Detamore, Asst. Coach – Jason Doyle; Girls' MS Soccer: Head Coach – Jack Bartlett, Asst. Coach – Alexandra Murphy; Boys' MS Soccer: Head Coach – Bob Lesmerises, Asst. Coach – Bruce McLaren

MOTION BY TIM WENNRICH AND SECONDED BY DR. ROCKE THE BOARD MOVED TO APPROVE THE SLATE OF FALL COACHING NOMINATIONS AS PRESENTED BY SUPERINTENDENT COUTURE. ALL IN FAVOR, MOTION CARRIED.

MOTION BY RICK CHRISTOFFERSEN AND SECONDED BY DR. ROCKE THE BOARD MOVED TO HIRE JILL BREWER AS FULL-TIME SCHOOL COUNSELOR. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture asked the Board for their approval of the bike trail that connects Bethlehem to Franconia. There is no District responsibility or legal liability. Permission for the trail is needed by the Board as the trail runs through Profile property.

MOTION MADE BY TIM WENNRICH AND SECONDED BY RICK CHRISTOFFERSEN THE BOARD MOVED TO APPROVE THE BIKE TRAIL. ALL IN FAVOR, MOTION CARRIED.

The Title II General Assurances need the Superintendent's signature. This includes Title I, Title IIA, Title IV and IDEA grants. The commissioner of education wants the board chair to sign as well. In the event the board chair is unavailable, a designated signee is required as back up.

MOTION MADE BY DR. ROCKE AND SECONDED BY APRIL HIBBERD RICH LARCOM WAS DESIGNATED AS THE BACK UP SIGNED IN THE ABSENCE OF THE BOARD CHAIR. ALL IN FAVOR, MOTION CARRIED.

OLD BUSINESS

None

PRINCIPAL'S REPORT

None

POLICY COMMITTEE

None. Policies are available online on Profile's website.

BUSINESS MANAGER'S REPORT & DISCUSSION

The public school infrastructure project completion & request for payment needs approval. The Safety Grant includes fobs and cameras of which 80/20 is matching grant.

MOTION MADE BY TIM WENNRICH AND SECONDED BY MIKE CULVER THE BOARD MOVED TO APPROVE THE COMPLETION AND PAYMENT OF THE SAFETY GRANT. ALL IN FAVOR, MOTION CARRIED.

Two vendor proposals received for the food service contract were from the Abby Group and Café Services. Business Manager Franklin recommended accepting Café Services' proposal. Their budget was the driving factor in the rubric and they came in less expensive.

MOTION MADE BY RICH LARCOM AND SECONDED BY RICK CHRISTOFFERSEN THE BOARD MOVED TO ENTER INTO A FOOD SERVICE CONTRACT WITH CAFÉ SERVICES AND AUTHORIZE KIM SHILLETTO TO SIGN THE CONTRACT. ALL IN FAVOR, MOTION CARRIED.

Oil bids received were from Stiles Fuel and C.N. Brown. Business Manager Franklin recommended staying with Stile Fuel as a relationship has been formed and their reliability is good. Prepaid cost is \$2.40 per gallon. Approximately a \$214.00 difference from C.N. Brown.

MOTION BY TIM WENNRICH AND SECONDED BY APRIL HIBBERD THE BOARD MOVED TO AWARD STILES FUEL THE OIL BID FOR 2018-2019. ALL IN FAVOR, MOTION CARRIED.

MOTION MADE BY RICK CHRISTOFFERSEN AND SECONDED BY DR. ROCKE THE BOARD MOVED TO ACT AS THE BOOSTER CLUB FISCAL AGENT. ALL IN FAVOR, MOTION CARRIED.

Manifests were circulated for the Board's review and approval.

Business Manager, Kristin Franklin, distributed Financial Reports for Board information and review. The current projected year-end budget balance is \$85,602.54. The projected year-end unassigned fund balance is \$156,636.37.

NEW BUSINESS

A question was raised by the media if any other action besides the SAP position was going to be addressed from the Public Forum? The Climate Survey items will be addressed, prioritized and goals set according to Rich Larcom. Board Chair Shillieto commended the public for expressing their thoughts and concerns. The Board will meet with the consultant in a non-public session to discuss and receive an explanation of the results.

MOTION MADE BY DR. ROCKE AND SECONDED BY APRIL HIBBERD THE BOARD MOVED TO ENTER INTO NONPUBLIC SESSION AT 8:19 PM PER RSA 91:3 I, II TO DISCUSS PERSONNEL ISSUES TAKING SUPERINTENDENT COUTURE AND BUSINESS MANAGER FRANKLIN. MOTION CARRIED AFTER ROLL CALL VOTE.

MOTION MADE BY RICK CHRISTOFFERSEN AND SECONDED BY DR. ROCKE THE BOARD MOVED TO RETURN TO PUBLIC SESSION AT 9:26 PM AFTER ROLL CALL VOTE. ALL IN FAVOR, MOTION CARRIED.

There being no further business to come before the Board, **MOTION MADE BY RICH LARCOM AND SECONDED BY RICK CHRISTOFFERSEN THE BOARD MOVED TO ADJOURN AT 9:27 PM. ALL IN FAVOR, MOTION CARRIED.**

Respectfully submitted,

Kim Antonucci
Board Clerk