

**PROFILE SCHOOL BOARD MEETING.
PROFILE SCHOOL LIBRARY
691 PROFILE ROAD
BETHLEHEM, NH 03574**

**DATE: JANUARY 28, 2020
TIME: 5:30 PM**

BOARD MEETING MINUTES

PRESENT: Board Chair - Kim Koprowski, Dr. Alice Rocke, Adam Boyer, Tim Wennrich, John Devlin, April Hibberd, Superintendent Couture, Business Manager Franklin

ABSENT: Principal Sheehan (family illness)

Community Members: none

Student Representatives: Nick Meachen

CALL TO ORDER: Board Chair Kim Koprowski called the meeting to order at 5:35 PM.

STUDENT REPRESENTATIVE REPORT:

Nick Meachen gave a presentation as a representative of the senior class at Profile advocating for Open Campus privileges which would allow senior students to leave Profile during their lunch block and go home, go get something to eat outside of school, etc. Nick said he has already gone over the forms and conditions with Principal Sheehan and she approved. Students will have a permission slip that will need to be signed by parents but then the program can begin immediately. Nick feels that this is important to support growth and maturity for senior students and that it will improve the senior's responsibility and school climate. Discussion ensued about the sentence regarding weather-related road conditions and who should make that decision and how liability will be affected.

MOTION BY TIM WENNRICH, SECONDED BY ADAM BOYER, TO ACCEPT OPEN CAMPUS FOR SENIOR STUDENTS WITH THE REMOVAL OF THE ADMINISTRATION MAKING THE DECISION ABOUT ROAD CONDITIONS. ALL IN FAVOR, MOTION CARRIES.

Superintendent Couture will also communicate with Principal Sheehan regarding the open campus decision.

APPROVAL OF MINUTES OF DECEMBER 19, 2019 MEETING

Discussion; No corrections noted

MOTION BY TIM WENNRICH, SECONDED BY ALICE ROCKE, TO APPROVE MEETING MINUTES FROM DECEMBER 19, 2019. ALL IN FAVOR, MOTION CARRIES.

BUSINESS MANAGER'S REPORT & DISCUSSION:

Business Manager Franklin reviewed the financial and related data. The budget for the pending year is \$6,175,297 which is an increase of \$77,229 or 1.27%. There are some unencumbered funds due to unfilled positions. Jennifer Watson, Special Education Coordinator, suggested adding \$4,600 to the budget for special education needs in relation to out-of-district placements. There are currently 3 special education teaching positions but next year that will drop to 2 as Nancy Bartlett will be moving to Consumer and Family Sciences. That will still leave a caseload of about 15 students per each of the 2 remaining special education teachers.

MOTION BY ADAM BOYER, SECONDED BY JOHN DEVLIN TO APPROVE THE ANNUAL BUDGET. ALL IN FAVOR, MOTION CARRIES.

Business Manager Franklin asked which attorney will be representing Profile at the March meeting - Barbara Loughman or Stephen Bennett. Attorney Bennett was responsible for reviewing the solar RFP and process. Tim asked for future clarification on the role of Stephen Bennett. The warrant articles for the March meeting include the solar proposal, the support staff contract, the free tuition for students of non-resident Profile staff and the budget. April suggested that Barbara Loughman make herself familiar with the solar proposal. It was decided that Barbara Loughman or someone from her law offices will attend the March meeting.

SUPERINTENDENT'S REPORT:

Superintendent Couture communicated that the suicide prevention program is underway with Emily Russell certified as a trainer. The various deadlines for filing for board candidacies were also presented and the deadlines for warrant articles. Superintendent Couture announced that Tim Wennrich agreed to run for another 3-year school board term. The NHSBA is looking for North Country representatives for their state board that meets quarterly. Chair Kim Koprowski is interested. Superintendent Couture will submit her name to the NHSBA.

Staff Retirement:

Ann Eaton has announced her retirement as of June 2021.

MOTION BY APRIL HIBBERD, SECONDED BY JOHN DEVLIN, TO ACCEPT, WITH REGRET, THE RETIREMENT OF ANN EATON. ALL IN FAVOR, MOTION CARRIES.

Long-term Substitute:

Nick Lima, who has worked at Profile previously as a paraprofessional, is interested in substituting for Thea Dow starting in March as she goes out on maternity leave. Nick has a background in Fine Arts Education.

MOTION BY ADAM BOYER, SECONDED BY APRIL HIBBERD TO ACCEPT THE APPOINTMENT OF NICK LIMA AS A LONG-TERM SUBSTITUTE FOR ART TEACHER, THEA DOW. ALL IN FAVOR, MOTION CARRIES.

Coaching Appointments:

Superintendent Couture submitted coaching requests for Profile Boy's Varsity Basketball - Rob Ash and Zach Bushway - as well as for Profile Middle School Boy's Basketball - Bob Gorgone.

MOTION BY TIM WENNRICH, SECONDED BY ADAM BOYER TO HIRE ROB ASH, ZACH BUSHWAY AND BOB GORGONE AS PROFILE BASKETBALL COACHES. ALL IN FAVOR, MOTION CARRIES.

PRINCIPAL'S REPORT:

Principal Sheehan is away for this meeting due to a family illness but Superintendent Couture mentioned that Lisa Peckett is involved in a service dog training program and will be socializing puppies in training at Profile. There is policy in effect to cover this arrangement.

NEASC Surveys:

Will discuss at next meeting with Principal Sheehan

EXECUTIVE BOARD REPORT:

Board Chair Kim Koprowski presented a written summary of the last Executive Board meeting on January 7, 2020. Jennifer Watson, Special Education Coordinator, presented the LAU Plan for students learning English as a second language. The plan meets with DOE approval and can be followed. Kim Koprowski and Denys Draper will be working toward developing rules of procedures to build a better framework as well as re-working the superintendent evaluation process. Superintendent Couture described articles of agreement for the SAU dating back to 1974 and said the DOE is searching for those. April asked if the executive board report should be attached to these minutes as a legal document and it was agreed they would be.

POLICY COMMITTEE:

April Hibberd and Kim Koprowski did review 2 policies but need to notify Gabby of the specific policies so this will be discussed at the next Profile board meeting.

NEW BUSINESS:

Chair Kim Koprowski has some scholarship information and will plan to share that separately with Principal Sheehan.

OLD BUSINESS:

A newer version of the solar proposal's warrant article was distributed. This revised version clarifies that the PPA will be revisited by the Profile School Board in 5 years and

that the PPA /lease will last for 25 years. This new warrant article will also be attached to these meeting minutes. The revised warrant article was presented to Business Manager Franklin for inclusion at the March meeting.

MOTION BY TIM WENNRICH, SECONDED BY ALICE ROCKE, TO ACCEPT THE REVISED VERSION OF THE SOLAR WARRANT ARTICLE. ALL IN FAVOR, MOTION CARRIES.

Tim commented that the CCT is finalizing a vision and mission statement for Profile and then will most likely dissolve and pass along the responsibilities for culture and climate to the new Advisory Committee. This Advisory Committee will include staff, administration, students and parents.

NON-PUBLIC SESSION PER 91A:3 I, II (If Needed)

MOTION BY TIM WENNRICH, SECONDED BY APRIL HIBBERD TO MOVE INTO NON-PUBLIC SESSION AT 7:10 PM. ROLE CALL ENSUED: WENNRICH, BOYER, KOPROWSKI, ROCKE, HIBBERD.

Superintendent Evaluation was discussed.

MOTION BY ALICE ROCKE, SECONDED BY TIM WENNRICH TO COME OUT OF NON-PUBLIC SESSION AT 7:25 PM. ROLL CALL ENSUED: WENNRICH, BOYER, KOPROWSKI, ROCKE, HIBBERD.

Discussion about recording all future Profile School Board meetings. April suggested researching how to store the recordings long-term according to NHRSA's. Kim will do some research and present findings to the board at the next school board meeting.

MOTION BY TIM WENNRICH, SECONDED BY APRIL HIBBERD TO ADJOURN THE MEETING AT 7:35 PM. ALL IN FAVOR, MOTION CARRIES.

Next board meeting will be held **FEBRUARY 20, 2020** at **5:00 PM** before the Budget Hearing Meeting.

Respectfully submitted,

Dr. Alice Rocke, Vice-chair
Kimberly Koprowski, Chair