

**PROFILE SCHOOL BOARD MEETING  
ELECTRONICALLY HELD MEETING  
BETHLEHEM, NH 03574**

**DATE: APRIL 16, 2020  
TIME: 5:30 PM**

### **BOARD MEETING MINUTES**

ELECTRONICALLY HELD MEETING: see below under Call to Order

PRESENT REMOTELY: Board Chair – Kim Koprowski, John Devlin, Tim Wennrich, Adam Boyer, Dr. Alice Rocke; Principal Sheehan; Superintendent Couture

Community members: none

Student Representatives: none

**CALL TO ORDER:** Board Chair Kim Koprowski opened the emergency meeting at 5:33 pm. Board Chair Koprowski read the State of Emergency Checklist to the meeting members. The document lists the electronic platform used to hold the meeting as well as other pertinent data. The document is located on the last page of the minutes.

**PUBLIC INPUT:** none

**STUDENT REPRESENTATIVE REPORT:** none

### **APPROVAL OF MINUTES OF MARCH 19, 2020 MEETING**

Discussion: none

**MOTION BY TIM WENNRICH, SECONDED BY ALICE ROCKE, TO APPROVE MEETING MINUTES, FROM MARCH 19, 2020. ROLE CALL ENSUED: BOYER - AYE, ROCKE - AYE, DEVLIN – AYE, WENNRICH - AYE, KOPROWSKI – AYE. ALL IN FAVOR, MOTION CARRIES.**

### **BUSINESS MANAGER’S REPORT & DISCUSSION**

Superintendent Couture reviewed the financials and related data. New information today. No spring Aflac season so numbers have not yet been adjusted. Business Manager Franklin will rework the numbers.

Meal Prices FY2021 We get reimbursed a rate higher than we charge. Calculator tool shows we are not charging enough. Able to increase 10 cents at a time. Business Manager Franklin suggests we increase by 10 cents.

**MOTION BY ALICE ROCKE, SECONDED BY ADAM BOYER, TO APPROVE AN INCREASE OF 10 CENTS FOR ALL MEALS FOR FY2021. ROLE CALL ENSUED: BOYER - AYE, ROCKE - AYE, DEVLIN – AYE, WENNRICH - AYE, KOPROWSKI – AYE. ALL IN FAVOR, MOTION CARRIES.**

General Information: none

## **SUPERINTENDENT'S REPORT**

Superintendent Couture reviewed the following and related data.

Support Staff Resignation: Jill Boyle submitted her resignation.

**MOTION BY TIM WENNRICH, SECONDED BY ALICE ROCKE, TO ACCEPT THE SUPPORT STAFF RESIGNATION OF JILL BOYLE, WITH REGRET. ROLL CALL ENSUED: BOYER - AYE, ROCKE - AYE, DEVLIN – AYE, WENNRICH - AYE, KOPROWSKI – AYE. ALL IN FAVOR, MOTION CARRIES.**

Professional Staff Resignation: Two staff resignations: Josh Lawton, High School Social Studies and Valentina Tyrina, Middle School Special Education.

**MOTION BY JOHN DEVLIN, SECONDED BY ADAM BOYER, TO ACCEPT THE PROFESSIONAL STAFF RESIGNATION OF JOSH LAWTON, WITH REGRET. ROLE CALL ENSUED: BOYER - AYE, ROCKE - AYE, DEVLIN – AYE, WENNRICH - AYE, KOPROWSKI – AYE. ALL IN FAVOR, MOTION CARRIES.**

**MOTION BY TIM WENNRICH, SECONDED BY JOHN DEVLIN, TO ACCEPT THE PROFESSIONAL STAFF RESIGNATION OF VALENTINA TYRINA, WITH REGRET. ROLE CALL ENSUED: BOYER - AYE, ROCKE - AYE, DEVLIN – AYE, WENNRICH - AYE, KOPROWSKI – AYE. ALL IN FAVOR, MOTION CARRIES**

General Information: Health Insurance Buyout. Two staff members would like to take advantage of buyout. Board will set the buyout rate in the spring. Right now it is \$5000.00 family plan, \$3000.00 2-person plan. \$2000.00 single person plan.

**MOTION BY TIM WENNRICH, SECONDED BY ALICE ROCKE, TO MAINTAIN THE HEALTH INSURANCE BUYOUT RATES AS FOLLOWS: \$5000.00 FOR FAMILY PLAN, \$3000.00 FOR A 2-PERSON PLAN, AND \$2000.00 FOR A SINGLE PERSON PLAN. ROLE CALL ENSUED: BOYER - AYE, ROCKE - AYE, DEVLIN – AYE, WENNRICH - AYE, KOPROWSKI – AYE. ALL IN FAVOR, MOTION CARRIES**

## **PRINCIPAL'S REPORT**

Principal Sheehan reviewed the Principal's Report and related data. Question whether should postpone graduation to later in the summer. Decided to have graduation virtually on the current date of June 5<sup>th</sup>. Question: How is teacher morale? Principal Sheehan said everyone is rolling with it, no extended discussions. The biggest piece that causes concern is when students who were pulling it together are now faltering due to family life. Question: When will school end? Superintendent Couture – will probably end a week earlier but keep school open to wrap-up loose ends. There is an admin meeting tomorrow to discuss this issue. Question: May 14<sup>th</sup> Annual Meeting? Superintendent Couture - Yes. Waiting for Executive Order from the Governor. We are a traditional annual school meeting district. There is no default budget, that is an SB2 meeting mechanism. The Profile budget must be voted on by the community.

General Information: none

**EXECUTIVE BOARD SUMMARY:** none

**POLICY COMMITTEE:** none

**NEW BUSINESS:** Board Chair Koprowski -Thank you to Tim for the \$40 gift cards! There are some board webinars coming up. Alice - Summer Program?: Superintendent Couture - CARE Act has provided money to help with summer school. The big question may be whether we can get into the buildings or if we do summer school virtually. May need extra help during the school year. Adam - able to get 1000 masks so can send some if people need them for lunch deliveries, etc. Alice - Thank you to Kerry for the fun videos, which help boost morale.

**OLD BUSINESS:** none

**NON-PUBLIC SESSION PER RSA 91A:3 I, II (If Needed)**

Not needed

**ADJOURNMENT**

**MOTION BY ALICE ROCKE, SECONDED BY ADAM BOYER, TO ADJOURN AT 6:00PM.  
ROLL CALL ENSUED: DEVLIN – AYE, WENNRICH – AYE, ROCKE – AYE, BOYER – AYE,  
KOPROWSKI – AYE. ALL IN FAVOR, MOTION CARRIES.**

Next board meeting will be held **MAY 21, 2020** at 5:30 PM.

Respectfully submitted,

Michele Giarrocco  
Board Clerk

## A Checklist To Ensure Meetings Are Compliant With The Right-to-Know Law During The State Of Emergency

As Chair of the Profile School Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

- a. Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means: We are utilizing Zoom for this electronic meeting. <sup>1</sup>  
All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting by clicking on the following website address: <https://us04web.zoom/j/75802684655?pwd=R2Q1NUYzM1J3QUdvQURaQVVudzJHZz09>, meeting ID: 758 0268 4655 and password: Profile.
- b. Providing public notice of the necessary information for accessing the meeting: We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided physically as posted outside the SAU #35 office door and on the websites of Profile School and SAU #35 at: [www.profile.k12.nh.us](http://www.profile.k12.nh.us) and [www.sau35org](http://www.sau35org)
- c. Providing a mechanism for the public to alert the public during the meeting if there are problems with access: If anybody has a problem, please email Kerry Sheehan at [keshee@profile.k12.nh.us](mailto:keshee@profile.k12.nh.us)
- d. Adjourning the meeting if the public is unable to access the meeting: In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that all votes that are taken during this meeting shall be done by roll call vote. Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

<sup>1</sup> Many public bodies are utilizing video teleconferencing technology, such as Zoom, to ensure the electronic meeting comply with the Right-to-Know law and any applicable due process requirements. In certain circumstances, a regular business meeting of a public body may be conducted utilizing audio-only technology. If you have any questions about the appropriateness of the technology utilized to conduct your meeting, please consult your agency counsel or the Attorney General's Office.