

**PROFILE SCHOOL BOARD MEETING
PROFILE SCHOOL LIBRARY
691 PROFILE ROAD
BETHLEHEM, NH 03574**

**DATE: FEBRUARY 20, 2020
TIME: AT THE CONCLUSION OF
THE PUBLIC HEARING**

BOARD MEETING MINUTES

PRESENT: Board Chair – Kim Koprowski, Dr. Alice Rocke, Adam Boyer, John Devlin, Tim Wennrich, April Hibberd; Principal Sheehan; Superintendent Couture, Business Manager Franklin

Community members: Denys Draper, Dann

Student Representatives: Nick Meachen

Public Hearing: To accept unanticipated funds from Outride for funding Safe Route to School, in the amount of \$30,216.95, which consists of a donation of \$15,216.95 and a return of \$15,000.00 we had to submit for the matching funds.

CALL TO ORDER: Board Chair Kim Koprowski opened the meeting at 5:36 pm.

PUBLIC INPUT: Dann – 5 statements that a crime is being committed – taxation is a crime – went on to read from a document stating the reasons taxation is a crime of theft (because there are victims). Provided the document to board clerk.

STUDENT REPRESENTATIVE REPORT: Nick Meachen -Reviewed revisions for open campus for senior privileges.

MOTION BY ADAM BOYER, SECONDED BY ALICE ROCKE, TO APPROVE THE REVISIONS FOR THE OPEN CAMPUS PRIVILEGES FOR SENIORS. ALL IN FAVOR, MOTION CARRIES.

APPROVAL OF MINUTES OF JANUARY 28, 2020 MEETING

Discussion: none

MOTION BY APRIL HIBBERD, SECONDED BY ADAM BOYER, TO APPROVE MEETING MINUTES, FROM JANUARY 28, 2020. ALL IN FAVOR, MOTION CARRIES.

BUSINESS MANAGER'S REPORT & DISCUSSION

Business Manager Franklin reviewed the financials and related data. Surplus and fund balance: \$300,000. Budget Hearing packet reviewed in brief. Someone may be questioning the bond at the budget hearing. A document was distributed that shows the remaining bond payment schedule.

Occupational Therapy Contract: Dunstan Pediatric Therapy – Board questioned whether will be less expensive if number of special education students increases. Is there an evaluation piece? In the contract, there are a few statements regarding a review of service delivery so it may be determined whether or not to continue the contract in the future. Jennifer Watson will do the review. Discussion ensued. Determined a need to go into non-public session to discuss further.

MOTION BY TIM WENNRICH, SECONDED BY ALICE ROCKE, TO APPROVE THE OCCUPATIONAL THERAPY SERVICES CONTRACT THROUGH DUNSTAN PEDIATRIC SERVICES FOR THE 2020-2021 SCHOOL YEAR: \$73.20/hr FOR AN OCCUPATIONAL

THERAPIST AND \$58.00/hr FOR A CERTIFIED OCCUPATIONAL THERAPY ASSISTANT AND AUTHORIZE CHAIRPERSON KIM KOPROWSKI TO SIGN. ALL IN FAVOR, MOTION CARRIES.

Manifests for Board Approval: Business Manager Franklin discussed what is included in the manifests for the board and names not being included.

Acceptance of Unanticipated Funds Under \$5,000.00: This includes a donation of \$13.85, a refund of \$2714.44 for Prior Year expenses for the New Hampshire Retirement System, custodian fees for use of the facility in the amount of \$50.00 and Vocational Aid in the amount of \$1965.00 for a total of \$4819.03.

MOTION BY APRIL HIBBERD, SECONDED BY ALICE ROCKE, TO ACCEPT AND APPROPRIATE UNANTICIPATED FUNDS IN THE AMOUNT OF \$4819.03. ALL IN FAVOR, MOTION CARRIES.

MOTION BY TIM WENNRICH, SECONDED BY ADAM BOYER, TO ACCEPT AND APPROPRIATE \$15,216.95 FROM OUTSIDE FOR SAFE ROUTE TO SCHOOL. ALL IN FAVOR, MOTION CARRIES.

General Information: none

SUPERINTENDENT'S REPORT

Superintendent Couture reviewed the following and related data.

Data Security & Suicide Prevention Update: Must provide 2 hours of suicide prevention training to all staff. Our school psychologist, Emily Russell, will go to each school to provide the training with assistance from one or two people from each school, who have already been trained by Emily. April – wording must vs we are...embrace that we are doing it vs we must do it. Superintendent Couture – NH has the 2nd highest suicide rate in the nation. Students know the adults who are trained at school. Data security requires that we protect student privacy when they are online. If students have to log-in, the vendor must agree they will not share the student's information. If they do not sign the agreement, the schools cannot use the website. Data security team within the SAU has been working on a data governance plan.

General Information: Warrant articles - usually the boards prepare who will motion for each warrant article. You can decide before the annual meeting next month.

PRINCIPAL'S REPORT

Principal Sheehan reviewed Principal's Report and related data. Discussion ensued. National Honor Society students tutor students during free time, lunch, after school. Has been working well. Math Team has been doing very well. There is no state HS Math Team. It changes to Quiz Bowl, which includes math.

Program of Studies: This is a rough draft but content is not going to change. Page 4 and 5: Table of Contents and Mission and Values. Additional explanation was provided regarding changes and additions. Many new courses were student driven. Last page included important federal policies.

General Information: none

EXECUTIVE BOARD SUMMARY: Kim reviewed the summary and will provide the document for the minutes. Business Manager Franklin corrected the statement in the summary - not limited to student names but also to invoices.

POLICY COMMITTEE

Policies for First Reading:

KH – Title I Family & Community Engagement

KHB – Advertising in the Schools

MOTION BY TIM WENNRICH, SECONDED BY ADAM BOYER, TO ACCEPT THE FIRST READINGS OF KH – TITLE I FAMILY & COMMUNITY ENGAGEMENT AND KHB – ADVERTISING IN THE SCHOOLS. ALL IN FAVOR, MOTION CARRIES.

OLD BUSINESS: none

NEW BUSINESS: April would like the board to approve a \$500 culinary scholarship in memory of her son. She will bring the money to the next meeting.

Late attendance and attendance in general has been a theme recently. Please email or text Kim so she is aware if you will be late or absent from the meeting. Tim will not be at the meetings next month. April will not be able to arrive to the 5:00 P.M. meeting until 5:30 P.M.

NON-PUBLIC SESSION PER RSA 91A:3 I, II (If Needed)

MOTION BY ALICE ROCKE, SECONDED BY ADAM BOYER, TO MOVE INTO NON-PUBLIC SESSION AT 6:45 PM.

CAME OUT OF NON-PUBLIC SESSION AT 6:57 PM.

BUILDING COMMITTEE: none

ADJOURNMENT

MOTION BY TIM WENNRICH, SECONDED BY ADAM BOYER, TO ADJOURN AT 6:58 PM. ALL IN FAVOR, MOTION CARRIES.

Next board meeting will be held **MARCH 19, 2020** at 5:00 PM. THE ANNUAL MEETING WILL BE HELD AT 7:00 PM.

Respectfully submitted,

Michele Giarrocco

Board Clerk