

**PROFILE SCHOOL BOARD MEETING
HYBRID MEETING HELD ELECTRONICALLY
VIA ZOOM AND IN PERSON AT PROFILE CAFETERIA
BETHLEHEM, NH 03574**

**DATE: January 21, 2021
Time: 5:30 pm**

PROFILE SCHOOL BOARD MEETING MINUTES

ELECTRONICALLY HELD MEETING: *As chair of the Profile School Board, I find that due to the state of Emergency declared by the Governor as a result of the Covid - 19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:*

- a) *Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means,*

We are utilizing Zoom for this electronic meeting. All members of the Profile School Board have the ability to communicate contemporaneously during this meeting through the platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through by clicking on the following website: <https://us04web.zoom.us/j/72835886708?pwd=Om4raTluU3ZzSkV6dkV3dVZJZVJtOT09>

Meeting Id: 728 3588 6708

Passcode: sb55g6

PRESENT PHYSICALLY ROLL CALL: Board Chair - Kim Koprowski, Tim Burger, Dr. Alice Rocke, Business Manager - Toni Butterfield, Principal - Kerry Sheehan, Interim Superintendent - Tari Thomas

PRESENT REMOTELY: Vickie Moore - board clerk, Ruth Heintz, John Devlin, Jennifer Watson, Elizabeth Hjelm

STUDENT REPRESENTATIVES: None

CALL TO ORDER: Kim Kaprowski called the public meeting to order at 5:36 pm.

PUBLIC INPUT: None

APPROVAL OF MINUTES OF THE December 29, 2020 MEETING: Some corrections to be made and then sent to Gabby. Motion to approve minutes, 1st Tim W. and 2nd Tim B.

Business Manager's Report: Toni B. distributed a financial report that detailed the revenues and expenditures to date, along with trust fund balances. Looking at the total available funds from revenues and last year's general fund balance, we should have a year end fund balance of approximately \$87,000 if all budgeted expenditures are made. It is likely we will have a bigger year end fund balance as a result of not spending on substitutes, extension courses, field trips and Voc Ed.

Principal Report: Kerry S., spoke about the Vision of a Graduate and gave the board an update on the progress. The three step process includes the critical mindsets they believe all students should exit Profile with. On the March 25, 2021 Profile is an early release day, staff will be working and going over the data. Portfolio development that demonstrates the Habits of Mind they've developed. This will be a tool for the students to bring with them after graduation, next year staff will utilize the advisory time to work on this. Tim W., commented on how he thinks it is a great idea for a portfolio to be used. A discussion on how teachers can encourage Profile Graduate for all students. Ruth H. asked about a timeline, Kerry responded that it will be brought to the board possibly in Spring time.

Discussion on Budget Presentation Draft, a newer account was worked on today, did add in the comas to the numbers previous. Went over slides and graphs with retirement and health benefits. Overall budget increase is \$284,000.00 approximately \$231,000.00 is health and retirement benefits. The \$109,000.00 with new students coming in with services and out of district. Tari added that the graphing information is and can be easy to look at and understand for most people. Dr. Alice R. asked about the instructional improvement, Kerry discussed the \$25,000.00 for professional development, grad and college courses, possibly 2 with a total of 5. Tari brought up a bill that legislation is trying to pass for schools that have less than a 1,000 students, and will look into it. Special education skyrockets with smaller districts as does transportation. Salaries are warrant articles not budget.

Kerry discussed the 26 % of student population who are distance learners, number of students since day one in the report, and went over the set up of how a student becomes remote. A lot of students out on top of it, discussion on the tipping point, can go remote without staff in the building due to shortage. Hard to pick the tipping point, stressor right now with this, not the same for every class or grade. Dr. Alice Rocke explained that 10% of tests in the past 7 days are positive, people are not being considerate of Covid and how it spreads. Kerry had a discussion that the freezers will be leaving Profile, Jim Richardson sent a thank you note to the school for helping with this, saying that Profile was too strict to house the vaccines, but appreciated the help.

Discussion on guidance counselor's and how they are helping students, are any falling through the cracks? Healthy relationships and the importance of them, is that being discussed with students? Kerry responded with yes, with the health teacher, SAP and guidance counselor's.

Superintendent's Report: Staff resignation for Ashley Cloutier, she is a paraeducator at Profile, her resignation will be effective January 29, 2021, resignation was approved by the board, Tim W. 1st and Dr. Alice R. seconded it. Board to vote in two board members and one board clerk. Discussion of last year's warrant articles is shared with the board, Tari letting the board know to discuss and direct her as the NH Annual Meeting process is new to her, she wants to make revisions for the 2021 year.

Went over Articles 1, 2 , 3 and 4, wanted to know if anything else in warrants for this year. Candidacy information was discussed, dates for the Budget Hearing is February 18, 2021 and for

the Annual Hearing it is on March 18, 2021. Most districts will hold the hearing as planned but some will push it out if they can not be held inside. Question asked to keep the Budget Hearing and the Annual Hearing on the same dates? Discussion was where to hold them, how to hold and what can be done if too many people are in Profile School. It was discussed about doing a hybrid meeting, using the FM transmitter so that people can be at the school but in their vehicles to listen to the meetings. Kim K. and Tari T. to watch the legislation on this matter. Kerry to make sure no games are scheduled for the dates of the hearings. Tim W., mentioned to keep the February meeting and go from there about the March meeting.

Rhienna Miscio of Bethlehem, Board Clerk to Bethlehem Elementary, has agreed to be Board Clerk for Profile, Board approved for Rhienna Miscio as Board Clerk for Profile,.

Dr. Alice R., discussed writing a letter from the school board to the Governor of New Hampshire in regards to moving teachers and school staff up the list to get the vaccine. Motion for Dr. Alice R., to write the letter on behalf of the school board, motion to approve Tim W., first and second is Tim B.

Executive Board Report: A revision to our calendar was necessary in order to link up with our neighbors in the North Country for CTE at Littleton High School. The only change that was made was moving the winter break a week to February 28th - March 4th, this was approved on Tuesday by the Executive Board. Kim K. updated the board on the superintendent search, possible five district SAU efficiency work and the superintendent evaluation process.

Profile Advisory Committee Report: Wonderings shared regarding

Policy Committee: No updates, budget is the focus right now.

New Business: What are the ramifications of Bethlehem holiday tax abatement on Profile? Kim K., will look into it.

Old Business: Solar project working with Eversource to check transformers and wiring.

Non-Public Session per RSA 91A:3 I, II: Went into Non-Public at 6:55 pm, was out of Non-Public at 7:22 pm
Approved Teachers' contract with changes noted.

Motion to adjourn by Kim K. to adjourn at 7:24 pm, Kim K. 1st and Dr. Alice Rocke seconded it.

Respectfully submitted
Vickie Moore
Board Clerk