

PROFILE SCHOOL BOARD MINUTES
JANUARY 17, 2019

PRESENT: Board Chair – Kim Shillieto; Board members – April Hibberd, Dr. Rocke, Rick Christoffersen, Rich Larcom, Tim Wennrich; Principal Jellison; Superintendent Couture, Business Manager Kristin Franklin

Community members: Cindy Burnell, Dr. Peraino

Board Chair Shillieto opened the meeting at 5:34 pm.

PUBLIC INPUT

None

STUDENT REPRESENTATIVE

Profile students Caroline Green and Iris Miller-White joined by Sierra Knapp reported what activities the Student Council has been doing. A winter sports pep rally recognized middle and high school teams. In an effort to boost morale, the Alpine and Nordic teams faced each other in a competition, as well as the basketball teams. Students are preparing for winter carnival events in February prior to vacation week. Each class will participate in a theme dress up day, floats, music video and other engaging activities. Classes earn points from participating in all activities and the winner gets bragging rights. A Friday night dance completes the winter carnival events. One of the goals of the Student Council is to have open communication with the school board, administration, students and community. The council is responsible for communicating within the school via the use of a TV monitor that provides information of upcoming and past events, as well as flex activities that the students may choose to participate in during a scheduled block.

APPROVAL OF MINUTES OF DECEMBER 20, 2018

MOTION MADE BY APRIL HIBBERD AND SECONDED BY RICK CHRISTOFFERSEN THE BOARD MOVED TO APPROVE THE MINUTES OF DECEMBER 20, 2018. ALL IN FAVOR, MOTION CARRIED.

A brief discussion ensued to be sure there are no duplicate policies that would cause confusion when being referenced.

SUPERINTENDENT'S REPORT

Superintendent Couture asked the Board to accept the nominations of Ben Jellison and Kyle Jacobs as the administrative staff for the 2019-2020 school year.

MOTION MADE BY TIM WENNRICH AND SECONDED BY RICH LARCOM THE BOARD MOVED TO ACCEPT THE NOMINATIONS OF BEN JELLISON AND KYLE JACOBS AS THE ADMINISTRATIVE STAFF FOR THE 2019-2020 SCHOOL YEAR. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture asked the Board for their approval to accept a Memorandum of Understanding (MOU) regarding a new position created after the support staff negotiations. That position is a registered nurse/para professional. There are modified articles in the collective bargaining agreement and an adjustment to the pay schedule.

MOTION MADE BY TIM WENNRICH AND SECONDED BY RICH LARCOM THE BOARD MOVED TO ACCEPT THE (MOU) FOR THE POSITION OF REGISTERED NURSE/PARA PROFESSIONAL. ALL IN FAVOR, MOTION CARRIED.

SUPERINTENDENT'S REPORT (CONT.)

Superintendent Couture asked the Board to set tuition rates for the 2019-2020 school year. Mr. Couture recommended keeping the tuition rates the same as the current year: high School \$16,500 and middle school \$15,500. Mr. Couture stated that Lisbon Regional's tuition rate is increasing by 1%. With Profile staying the same, it may entice families to enroll their students, especially Landaff students. Any additional related services for tuition students are the responsibility of the sending district.

MOTION MADE BY RICH LARCOM AND SECONDED BY RICK CHRISTOFFERSEN THE BOARD MOVED TO APPROVE THE SUPERINTENDENT'S RECOMMENDATION TO SET 2019-2020 TUITION RATES AT \$16,500 FOR HIGH SCHOOL AND \$15,500 FOR MIDDLE SCHOOL. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture asked for Board approval to propose a Warrant Article to replenish funds to the building and grounds capital reserve fund. Surplus funds will include savings from the lighting project.

MOTION MADE BY TIM WENNRICH AND SECONDED BY DR. ROCKE THE BOARD MOVED TO PROPOSE A WARRANT ARTICLE TO TAKE \$25,000 FROM SURPLUS TO REPLENISH THE BUILDING & GROUNDS CAPITAL RESERVE FUND. ALL IN FAVOR, MOTION CARRIED.

The Superintendent reminded Board members of the budget hearing and annual meeting dates: February 21, 2019 and March 21, 2019 respectively. Board meetings are at 5PM prior to those meetings.

In closing his report, Superintendent told the Board that he observed the Robotics STEAM class at Profile. Students built a crane that picked up ping pong balls and dropped them into cups. Mr. Couture challenged the class to give a 15-minute presentation to the Rotary Club.

OLD BUSINESS

Rick Christoffersen announced that the Climate & Culture Committee has now been renamed the Climate & Culture Team. The group has positive energy. Student representatives indicated that it is important to communicate with the student body so they feel more engaged. It was noted that Tim Wennrich, Ben Jellison and Josh Lawton attended a leadership development workshop with Bill Bryan of CCSR on January 8, 2019.

PRINCIPAL'S REPORT

Principal Jellison reported that he attended a training workshop with Nancy Bartlett, Special Ed Coordinator, regarding truancy. Although he said it is not a huge issue at Profile, they did learn what to look for in habitual truant students. Mr. Jellison announced that the Unified Sports team comprised of Littleton/LinWood/Profile students is underway with practices and upcoming games. The Adaptive Sports program and the instructional ski program started their season as well.

POLICY COMMITTEE

Policies for first reading:

ACE – Procedural Safeguards Nondiscrimination on the Basis of Handicap/Disability

MOTION MADE BY RICH LARCOM AND SECONDED BY TIM WENNRICH THE BOARD MOVED TO APPROVE POLICY ACE FOR FIRST READING. ALL IN FAVOR, MOTION CARRIED.

POLICY COMMITTEE (CONT.)

Policies for second reading:

JEC – Change of School or Assignment – Manifest Education Hardship

JCA – Change of School or Assignment – Best Interests

GADA – Employment Reference and Verification

MOTION MADE BY DR. ROCKE AND SECONDED BY RICK CHRISTOFFERSEN THE BOARD MOVED TO APPROVE POLICIES JEC, JCA, GADA FOR SECOND READING. ALL IN FAVOR, MOTION CARRIED.

BUSINESS MANAGER'S REPORT & DISCUSSION

The business manager circulated manifests for the Board's review and approval. Business Manager Franklin distributed Financial Reports for Board information and review. The current projected year-end unassigned fund balance is \$75,695. Ms. Franklin informed the Board that the partnership with Ammonoosuc Family Health is flourishing. It was explained that the new SAU Student Assistance position, working in conjunction with the special education coordinators at the building level, will recommend families to agencies to get the support that they need. With the government shut down, Ms. Franklin said that Free & Reduced Lunch reimbursement has slowed down. In conclusion, Ms. Franklin asked for Board approval of the 2019-2020 proposed budget.

MOTION MADE BY TIM WENNRICH AND SECONDED BY RICK CHRISTOFFERSEN THE BOARD MOVED TO APPROVE THE PROPOSED 2019-2020 BUDGET. ALL IN FAVOR, MOTION CARRIED.

NEW BUSINESS

None

There being no further business to come before the Board, **MOTION MADE BY RICK CHRISTOFFERSEN AND SECONDED BY APRIL HIBBERD THE BOARD MOVED TO ADJOURN AT 6:41 PM. ALL IN FAVOR, MOTION CARRIED.**

Respectfully submitted,

Kim Antonucci
Board Clerk