

**PROFILE SCHOOL BOARD MEETING  
HYBRID MEETING HELD ELECTRONICALLY  
VIA ZOOM AND IN PERSON AT PROFILE  
BETHLEHEM, NH 03574**

**DATE: August 28, 2020  
TIME: 4:00 PM**

## **PROFILE SCHOOL BOARD MEETING MINUTES**

**ELECTRONICALLY HELD MEETING:** see below under Call to Order

**PRESENT VIRTUALLY VIA ZOOM ROLL CALL:** Board Chair - Kim Koprowski, Vice-Chair - Dr. Alice Rocke, John Devlin, Tim Burger, Business Manager Toni Butterfield.

**PRESENT PHYSICALLY ROLL CALL:** Tim Wennrich and Adam Boyer

**ABSENT:** Ruth Heintz, Principal Kerry Sheehan, Superintendent Tari Thomas

**CALL TO ORDER:** Board Chair Kim Koprowski opened the meeting at 4:03 pm. It was explained that this meeting is hybrid according to the Governor's Orders for COVID-19 (see attached at end of report). This was a special meeting held primarily for the purpose of expediting the hiring of a recommended nurse for the Profile school nurse position so Profile can reopen on time. Her background check can be completed once she arrives here from her previous home next week.

**PUBLIC INPUT:** none

**NEW BUSINESS:** none

**OLD BUSINESS:**

**Nursing Appointment:**

There is a candidate, Autumn Lovas, who has been interviewed and whose application has been processed by Principal Sheehan. The candidate is now recommended for hire by Superintendent Thomas. This candidate has school nursing experience, a doctorate in nurse practitioner and is a qualified mid-wife. She is originally from this area and is excited to return to work here.

Alice Rocke expressed concern about her not being available until the first day of Profile on September 8. She gave her 2 weeks notice at her previous employment and now is packing up and planning to move back to NH next week. She is qualified, has prior school nursing experience and has already reviewed Profile's reopening plan so she shouldn't have any difficulty starting work on September 8.

Alice Rocke also mentioned that in the future it would be a good idea to check the social media sites of potential candidates so we have as much information as possible when hiring. Kim Koprowski will mention that to Principal Sheehan.

**MOTION BY TIM WENNRICH, SECONDED BY ALICE ROCKE, TO ACCEPT THE NOMINATION OF AUTUMN LOVAS AS PROFILE'S SCHOOL NURSE. ROLL CALL ENSUED: WENNRICH - AYE, DEVLIN - AYE, BOYER - AYE, ROCKE - AYE, BURGER - AYE, KOPROWSKI - AYE. ALL IN FAVOR (6 MEMBERS PRESENT) MOTION CARRIES.**

**Rock Wall Repair:**

Chair Kim Koprowski suggested that it might be a cleaner process to have an RFP (request for proposal) written for the repair work and then put that out to bid and hopefully get several bids. The board agreed and John Devlin said he can write the RFP for the work that needs to be done to accomplish the repair. When he finishes, he can send it to Gabriel Granger-Clark and she can post it out to bid.

**MOTION BY ALICE ROCKE, SECONDED BY ADAM BOYER, TO HAVE JOHN DEVLIN WRITE AN RFP FOR REPAIR OF THE ROCK WALL NEAR THE UPPER SOCCER FIELD. THIS RFP WILL THEN BE POSTED IN AN ATTEMPT TO FIND CONSTRUCTION BIDS. ROLL CALL ENSUED: WENNRICH - AYE, DEVLIN - AYE, BOYER - AYE, ROCKE - AYE, BURGER - AYE, KOPROWSKI - AYE. ALL IN FAVOR (6 MEMBERS PRESENT), MOTION CARRIES.**

**NON-PUBLIC SESSION PER RSA 91A:3 I, II:** none necessary

**MOTION BY TIM WENNRICH, SECONDED BY ADAM BOYER, TO ADJOURN THE MEETING. ROLL CALL ENSUED: WENNRICH - AYE, DEVLIN - AYE, BOYER - AYE, ROCKE - AYE, BURGER - AYE, KOPROWSKI - AYE. ALL IN FAVOR (6 MEMBERS PRESENT), MOTION CARRIES.**

**MEETING WAS ADJOURNED AT 4:15 PM.**

**NEXT PROFILE SCHOOL BOARD MEETING TO BE HELD ON THURSDAY, SEPTEMBER 17, 2020 AT 5:30 PM IN HYBRID FORMAT.**

Respectfully submitted,

Kim Koprowski, Profile School Board Chair

As Chair of the Profile Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12, section 3 pursuant to Executive Order 2020-04, section 8, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means: We are utilizing Zoom for this electronic meeting. All members of the Profile Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting by clicking on the following website address: <https://us04web.zoom.us/j/78515796439?pwd=eHVCSFhzMVRRaXpOS3J2NG1pUT09> meeting ID: 785 1579 6439 and password: 6NE6iM

b) Providing public notice of the necessary information for accessing the meeting: We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the [www.profile.k12.nh.us](http://www.profile.k12.nh.us) and [www.sau35org](http://www.sau35org)

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:  
If anybody has a problem, please email Kerry Sheehan at [keshee@profile.k12.nh.us](mailto:keshee@profile.k12.nh.us)

d) Adjourning the meeting if the public is unable to access the meeting:  
In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that all votes that are taken during this meeting shall be done by roll call vote. Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Kimberly Koprowski, Chair